



Meeting Minutes
January 20, 2026, 7pm

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246 | www.campmeeker.org

1. CALL TO ORDER

The meeting was called to order by President Helfrich at 7:00 p.m.

2. ROLL CALL

Directors Helfrich, McDaniel, Bell-Alper, and Almquist were present. All Directors were present in person.

3. APPROVAL OF AGENDA

A motion was made by Director Almquist and seconded by Director Bell-Alper to approve the agenda.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
McDaniel	X		
Almquist	X		

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

3. STATEMENTS OF ABSTENTION

There were no statements of abstention.

5. PUBLIC COMMENT

Public comment was limited to items not on the agenda. Jacob Resneck informed the Board that the County currently has a survey for communities that might be interested in the installation of an EV charging station. He suggested it might be a good idea to install one in the parking area for the park, as the closest one is at Northwood Golf Club. He also withdrew his application for the interim Board position as he has recently joined CMVFD and doesn't feel that he has the capacity to do both.

6. CONSENT ITEMS

A. APPROVAL OF MINUTES – December 16, 2025

A motion was made by Director McDaniel and seconded by Director Bell-Alper to approve the minutes from December 16, 2025.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
McDaniel	X		
Almquist	X		

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

B. PAYMENT OF CLAIMS

A motion was made by Director Bell-Alper and seconded by Director Almquist to authorize payment of claims in the amount of \$24,608.06.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
McDaniel	X		
Almquist	X		

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

C. FINANCIAL AND ADMINISTRATIVE REPORTS

1. FINANCIAL REPORT – Victoria Mwangi reported that we have received a tax distribution and the District’s financial position is strong. There will be another distribution around April. Park and Rec funds are doing well, and our revenues are at around 53% of our budget halfway through the fiscal year, and our expenses are at 37%. The water fund revenues are at 55% of budget, while expenses are at 58%. Compared to last fiscal year, the District is slightly ahead in revenue, but the expenses are slightly more than they were at this point in the previous year. Our next debt payment for the USDA loan will be in March. We received a draft of the annual audit and submitted a few questions to the auditor and are awaiting a response.

2. ADMINISTRATIVE REPORT – Ms. Sherwin reported that she completed the Brown Act updates training. She noted that the most significant 2026 changes include the addition of SB 707, which requires public meetings to be accessible via two-way teleconferencing, and the requirement that the District adopt a disability accommodation policy. Board members may participate remotely no more than two times per year with just cause, and the minutes must reflect that a member participated remotely, including the specific provision

authorizing that participation. Ms. Sherwin will distribute the updated Brown Act PDF to Board members in the coming week. Accounts have been created for YouTube, the Anderson Hall Yelp page, and the Camp Meeker Forest Instagram account. The Fire Department lease has been signed and filed, and the 2025–26 invoice has been paid. A company has been contracted to clean the roof at Anderson Hall on February 1. Form 700 filings are due April 1. Directors Bell-Alper and Almquist are scheduled to tour the Alliance facility on Friday. Ms. Sherwin continues to work on scheduling the JP subcommittee. The Sonoma Water agreement renewal meeting is also scheduled for Friday.

7. REPORT OF THE WATER SYSTEM OPERATOR (*Russian River Utility – 5 minutes*)

Stephanie Voet reported that the new treatment facility at Alliance is working well, and the system is running smoothly. Director Helfrich asked if there had been any testing done on the water after the sewage spill in Guerneville Ms. Voet stated she was not aware of any testing at that time and would follow up.

8. ACTION ITEMS

A. BOARD RECRUITMENT APPOINTMENT (*Directors, 10 minutes*)

DESCRIPTION: The Board reviewed applicant qualifications and took public comment. The Oath of Office was then administered to Christy Bongardt.

ACTION: A motion was made by Director McDaniel, and seconded by Director Helfrich, to nominate Christy Bongardt to fill the interim seat on the Board.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
McDaniel	X		
Almquist	X		

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

B. REDETERMINATION OF BOARD OFFICER POSITIONS AND TITLES (*Directors, 5 minutes*)

DESCRIPTION: Following the appointment Christy Bongardt to fill the current vacancy, the Board reviewed Board officer positions to ensure proper organization and continuity of Board leadership.

ACTION: A motion was made by Director McDaniel, and seconded by Director Bell-Alper, to nominate Director Almquist as the Vice President. Director Helfrich will remain as the President, Director McDaniel will remain as the Secretary/Treasurer, and Directors Bongardt and Bell-Alper will serve as Directors at large.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
McDaniel	X		
Almquist	X		
Bongardt	X		

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

C. EMERGENCY DAM MAINTENANCE (*Director Almquist, 5 minutes*)

DESCRIPTION: Director Almquist described a rockslide at the reservoir in the last storm that is blocking the overflow spillway. A volunteer group cleared the spillway partially, however there is a need to hire a contractor to clear it more. John Green from Gold Ridge RCD has assessed the situation and provided his recommended course of action, which includes contracting a geotechnical engineer as well.

ACTION: Consensus directions were given for Director Almquist to research contractors and geotechnical engineers to engage with. The Board may call an emergency meeting to determine next steps and provide funding if needed. No formal action was taken.

D. UPDATE: CAMP MEEKER SPEAKER SERIES – ANDERSON HALL FEE WAIVER REQUEST (*Amy Lemmer, 5 minutes*)

DESCRIPTION: Amy Lemmer presented the second and fourth Thursdays in February from 4-7pm as the proposed dates for the Camp Meeker Historical Speaker Series and discussed some of the speakers she would like to engage with.

ACTION: A motion was made by Director Bell-Alper, and seconded by Director Almquist, to approve the usage of Anderson Hall on Thursday evenings for the Camp Meeker Historical Speaker series and waive the rental fees.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
Bongardt	X		
McDaniel	X		
Almquist	X		

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

E. PERMIT SONOMA PETITION FOR VACATION OF PUBLIC RIGHTS-OF-WAY (*Director Almquist, 5 minutes*)

DESCRIPTION: Director Almquist presented an overview of the process for requesting public rights-of-way vacation from the County of Sonoma, including permitting requirements and associated costs. He described that the County still owns rights-of-way in some of the areas of the park, and that we need to acquire them in order to control access and restrict vehicles.

ACTION: Director Helfrich suggested reaching out to our contact at Supervisor Hopkins' office to request a fee waiver for the petition for the vacation of the rights-of-way. This item was informational only and no formal action was taken.

F. UPDATE: CAMP MEEKER FOREST WEBSITE CONTENT (*Katie Sherwin, 10 minutes*)

DESCRIPTION: Ms. Sherwin presented the proposed content for a new section of the District's website related to Camp Meeker Forest, including draft text, graphics, maps, and informational materials intended for public use.

ACTION: The Board and public made suggestions for revisions to the CMFOSP website page and directed Ms. Sherwin to bring back for final approval at the February meeting prior to publishing.

9. DIRECTORS' REPORTS

Description: Director Bell-Alper suggested keeping an eye out for native wildflowers that will begin emerging soon, such as Fetid Adler's Tongue, Milkmaids, Calypso Orchids, and Trillium. He also stated that Camp Meeker Social Club is in hibernation but will be reconvening soon to schedule the next event. More to come. No action was taken.

10. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Director McDaniel, and seconded by Director Bongardt, that the January 20, 2026, meeting of the Camp Meeker Board of Directors be adjourned.

Director	Ayes	No	Absent
Bell-Alper	X		
Helfrich	X		
Bongardt	X		
McDaniel	X		
Almquist	X		

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

The meeting adjourned at 8:01 p.m.

Respectfully submitted,
Katie Sherwin