Meeting Minutes
June 16, 2026, 7:00 p.m.

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246
www.campmeeker.org

1. CALL TO ORDER

The meeting was called to order by President Helfrich at 7:00 p.m.

2. ROLL CALL

Directors Helfrich, McDaniel, Bell-Alper, Bongardt, and Almquist were present. Director Bell-Alper arrived following Item 3.

3. APPROVAL OF AGENDA

A motion was made by Director Almquist and seconded by Director Bongardt to approve the agenda.

Ayes: Helfrich, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: Bell-Alper
The motion was approved.

4. STATEMENTS OF ABSTENTION

There were no statements of abstention.

5. PUBLIC COMMENT

Cathie Anderson reported that the potluck at Anderson Hall on Saturday night was very nice and she is looking forward to the next one in September.

6. CONSENT ITEMS

A. APPROVAL OF MINUTES – May 19, 2026
A motion was made by Director McDaniel and seconded by Director Almquist to approve the minutes of May 19, 2026.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None

Abstain: None
Absent: None
The motion was approved.

B. PAYMENT OF CLAIMS

A motion was made by Director McDaniel and seconded by Director Bongardt to authorize payment of claims in the amount of $71,108.19.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

C. FINANCIAL AND ADMINISTRATIVE REPORTS

1. FINANCIAL REPORT – Ms. Mwangi reported that the District is doing very well financially. The Park and Rec fund has received all revenues for FY 25/26. There are a few more bills to be paid in the remainder of the month. Year-to-date revenues exceeded expenditures. Budget adjustments will be reflected in the upcoming fiscal year budget. The Water Fund is also doing well, and we will be including the revenue from billing OCSD and ARCG as “government reimbursements” going forward.

2. ADMINISTRATIVE REPORT – Ms. Sherwin reported that Gold Ridge RCD found a grant funding opportunity to move forward with the weir project in Dutch Bill Creek and is anticipating being able to do the project sooner than expected. She described a grant opportunity from CA State Parks that may be able to fund the parking lot in addition to revitalizing the playground. The application for round five will be finalized around August and the application period will be open for 6-8 months. She also reported that Director Almquist and herself resubmitted a revised IPAO&M proposal and are awaiting feedback.

7. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton reported that the water system is operating normally. There is a state requirement for additional anti-corrosive that may be causing residue. He will look into whether the amount can be adjusted.

8. ACTION ITEMS

A. CDFW VOLUNTARY DROUGHT AGREEMENT - SUMMER FLOW RELEASES 2026

DESCRIPTION: CDFW requested that the Board approve a voluntary drought agreement, allowing water to be released into Dutch Bill Creek during the 2026 dry season.

ACTION: A motion was made by Director Helfrich and seconded by Director Almquist to authorize the Board President to sign the agreement on behalf of the District.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstain: None
Absent: None
The motion was approved.

B. REVIEW OF $1,200 ADJUSTMENT TO SHARED PG&E INVOICES

DESCRIPTION: The Board and Jamie Dunton discussed a $1200 reduction to shared JPA PG&E invoices. No evidence of specific reasoning has been found for the discount. RRU requested that the discount be removed going forward.

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to remove the reduction of $1200 from the Joint Powers shared PG&E invoices.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstain: None
Absent: None
The motion was approved.

C. EXTENSION OF THE FIRST AMENDED AGREEMENT FOR THE SALE OF WATER BETWEEN SONOMA WATER AND CAMP MEEKER RECREATION AND PARK DISTRICT

DESCRIPTION: Review of a proposed one-year extension of the First Amended Agreement for the Sale of Water between Sonoma Water and Camp Meeker Recreation and Park District to continue the agreement through June 30, 2027, with all other terms and conditions remaining unchanged.

ACTION: A motion was made by Director Almquist and seconded by Director Bell-Alper to approve the extension to the agreement and authorize the President to sign on behalf of the District.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstain: None
Absent: None
The motion was approved.

D. PRESENTATION: BRELJE & RACE WATER STORAGE TANK ASSESSMENT AND IMPROVEMENT PROPOSALS

DESCRIPTION: Brent Beazor, Senior Principal at Brelje & Race, presented two proposals for the District's water tanks and recommended immediate coating repairs to extend the tanks' service life while the District evaluates long-term replacement options. Discussion included recoating versus replacement.

ACTION: The Board directed staff to send the proposals to OCSD for inclusion on their next agenda since it will be a shared cost (62.2% CMRPD/ 37.8% OCSD). No action was taken.

E. PRESENTATION: CAL FIRE HEALTHY FOREST GRANT PROGRAM PROPOSAL

DESCRIPTION: Adriana Stagnaro from Gold Ridge Resource Conservation District (GRRCD) presented the scope of the Healthy Forest grant proposal which GRRCD prepared to submit to CalFire, which includes parts of Camp Meeker Forest OSP.

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to authorize the Board President sign the Landowner Letter of Commitment and approve the submission of the CalFire Healthy Forest Grant application.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

F. RESOLUTION 2026-004: CALLING NOVEMBER 3, 2026, GENERAL ELECTION AND REQUESTING CONSOLIDATION

DESCRIPTION: The Board considered adoption of Resolution No. 2026-004 calling for the election of three Directors on November 3, 2026, and requesting that the election be consolidated with the statewide General Election and conducted by the Sonoma County Registrar of Voters.

ACTION: A motion was made by Director Helfrich and seconded by Director Almquist to adopt Resolution 2026-004, Calling November 3, 2026 General Election and Requesting Consolidation.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

G. RESOLUTION 2026-005: APPROVAL OF DISTRICT APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026-2027

DESCRIPTION: The Board reviewed the County of Sonoma's calculations for the fiscal year 2026-2027 Prop 4 District appropriations limit of $414,366.

ACTION: A motion was made by Director McDaniel and seconded by Director Helfrich to adopt Resolution 2026-005.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

H. RESOLUTION 2026-006: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2026, AND ENDING JUNE 30, 2027

DESCRIPTION: Ms. Mwangi and Director McDaniel presented the Camp Meeker Recreation and Park District Preliminary Budget for FY 2026-2027.

ACTION: A motion was made by Director McDaniel and seconded by Director Almquist to adopt Resolution 2026-006.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

I. 88 MIZPAH ACCESS EASEMENT

DESCRIPTION: Director Almquist presented the District surveyor's findings that no recorded easement exists to access 88 Mizpah Road and presented a draft letter to the property owners regarding the findings and installation of a gate.

ACTION: A motion was made by Director Bell-Alper and seconded by Director McDaniel to approve the letter as written and authorize Director Almquist to send it to the property owner.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

9. DIRECTORS' REPORTS

There were no Directors' Reports.

10. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Director Helfrich, and seconded by Director Bell-Alper, that the meeting be adjourned.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

The meeting adjourned at 9:04 p.m.

Respectfully submitted,
Katie Sherwin