



**Regular Meeting of the Board of Directors
Camp Meeker Recreation and Park District
July 21, 2026, 7:00 p.m.
Anderson Hall, 101 Lakeside Ave., Camp Meeker, CA 95419**

Members of the public may participate in the meeting in person or via Zoom.

Zoom Meeting: <https://us02web.zoom.us/j/81180080842>

Meeting ID: 811 8008 0842

Dial-in (audio only): +1 (669) 444-9171 – Enter Meeting ID: 811 8008 0842

In compliance with the Americans with Disabilities Act, requests for accommodation should be made to Katie Sherwin at (707) 874-9246 or admin@campmeeker.org at least 48 hours in advance.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. STATEMENTS OF ABSTENTION

5. PUBLIC COMMENT

Members of the public may address the Board on items not appearing on the agenda. Comments are limited to three minutes per speaker. The Board cannot discuss or act on items not appearing on the agenda except as permitted by Government Code §54954.2.

6. CONSENT CALENDAR (10 minutes)

A. Approval of Minutes – June 16, 2026

B. Payment of Claims

C. Financial and Administrative Reports

1. Financial Report

2. Administrative Report

7. REPORT OF THE WATER SYSTEM OPERATOR (*Russian River Utility, 5 minutes*)

A. System Operations Report

8. ACTION ITEMS

A. ACH PAYMENT OPTION FOR WATER BILL PAYMENTS (*Directors, Staff, 5 minutes*)

DESCRIPTION: The Board will discuss the feasibility of offering an Automated Clearing House (ACH) payment option for Camp Meeker Water System customers. ACH payments would allow customers to authorize automatic withdrawals from a bank account, providing an additional

payment method that may improve customer convenience and streamline payment processing.

PROPOSED ACTION: The Board may direct staff to research ACH payment options and return with implementation recommendations for future Board consideration.

B. SONOMA WATER CONSERVATION SUB-CHARGE WAIVER REQUEST (*Director Helfrich, 5 minutes*)

DESCRIPTION: The Board will review a draft letter to Sonoma Water requesting that the Water Conservation Sub-Charge be waived during the 2027 renewal of the District's water supply agreement. The letter references the agreement's conservation provisions and demonstrates that Camp Meeker and Occidental's consistently low water use supports the request.

PROPOSED ACTION: The Board may review the draft letter, provide direction, and authorize the Board President to sign and transmit the letter to Sonoma Water.

C. RESOLUTION 2026-007: CONFLICT OF INTEREST CODE UPDATE (*Directors, Staff, 5 minutes*)

DESCRIPTION: The Board will consider amendments to the District's Conflict of Interest Code as part of the 2026 biennial review required by the Political Reform Act. The proposed amendments update the District's designated positions and administrative references and readopt the Conflict of Interest Code for submission to the Sonoma County Board of Supervisors for approval.

PROPOSED ACTION: The Board may adopt Resolution No. 2026-007 approving the amended Conflict of Interest Code and authorize staff to submit the required documents to Sonoma County for approval.

D. CSDA BOARD OF DIRECTORS ELECTION – SEAT C (*Directors, 5 minutes*)

DESCRIPTION: The Board will consider casting the District's ballot in the CSDA Board of Directors Election for the 2027–2029 term, Seat C (Bay Area Network).

PROPOSED ACTION: The Board may select a candidate and authorize submission of the District's official ballot.

E. SONOMA LOCAL AGENCY FORMATION COMMISSION (LAFCO) SPECIAL DISTRICT REPRESENTATIVE ELECTION – CLASS I (*Directors, 5 minutes*)

DESCRIPTION: The Board will consider casting the District's ballot in the Sonoma Local Agency Formation Commission (LAFCO) election for the Special District Representative, Class I seat.

PROPOSED ACTION: Board may select a candidate and authorize submission of the District's official ballot.

F. 88 MIZPAH PROPERTY ACQUISITION OPPORTUNITY (*Director Almquist, 5 minutes*)

DESCRIPTION: The Board will discuss the potential acquisition of the property located at 88 Mizpah Road for incorporation into the Camp Meeker Forest Open Space Preserve if grant funding is available.

PROPOSED ACTION: The Board may provide direction to staff regarding the potential acquisition of 88 Mizpah Road and exploration of funding opportunities.

G. RESOURCE PROTECTION – CAMP MEEKER FOREST OPEN SPACE PRESERVE (*Director Bell-Alper, 10*

minutes)

DESCRIPTION: The Board will discuss reports of individuals attempting to remove large boulders and other natural resources from the Camp Meeker Forest Open Space Preserve and consider measures to protect the Preserve and discourage unauthorized resource removal, consistent with the Conservation Easement.

PROPOSED ACTION: The Board may provide direction regarding measures to protect the Preserve's natural resources.

H. UPDATE: AG + OPEN SPACE IPAO&M FUND *(Director Almquist, Staff, 5 minutes)*

DESCRIPTION: Director Almquist will provide an update on the status of the Initial Public Access, Operations and Maintenance (IPAO&M) proposal submitted to Ag + Open Space.

PROPOSED ACTION: Receive the report and provide direction, if any.

I. 2026 CSDA BOARD SECRETARY/CLERK CONFERENCE *(District Administrator, 5 minutes)*

DESCRIPTION: The Board will consider authorizing the District Administrator to attend the 2026 Board Secretary/Clerk Conference, hosted by CSDA, November 3–5, 2026, in Santa Barbara. The conference provides training on governance, Brown Act compliance, records management, elections, ethics, and other topics relevant to special district administration.

PROPOSED ACTION: Board may authorize attendance at the 2026 Board Secretary/Clerk Conference and approve funding for registration, travel, and related expenses.

9. DIRECTORS' REPORTS

DESCRIPTION: This item is for informational reporting only. In accordance with the Brown Act, no Board discussion or action will occur on items raised under this section. If action is desired, the matter may be placed on a future agenda.

PROPOSED ACTION: No action will be taken.

10. ADJOURNMENT

HOW TO SUBMIT ITEMS FOR FUTURE AGENDAS

Requests for future agenda items must be submitted in writing or through the District's website at least 14 calendar days prior to a scheduled meeting. Regular meetings are held on the third Tuesday of each month. Submit by mail to: Camp Meeker Recreation and Park District

P.O. Box 461, Camp Meeker, CA 95419

Or online at: <https://www.campmeeker.org/submit-your-agenda-item>

Submissions must include your name, address, and phone number. Anonymous submissions will not be considered.