



**Meeting Minutes**  
**May 19, 2026, 7:00 p.m.**

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246  
[www.campmeeker.org](http://www.campmeeker.org)

**1. CALL TO ORDER**

The meeting was called to order by Vice-President Almquist at 7:00 p.m.

**2. ROLL CALL**

Directors McDaniel, Bell-Alper, Bongardt, and Almquist were present. Director Helfrich was absent.

**3. APPROVAL OF AGENDA**

A motion was made by Director Bongardt and seconded by Director Almquist to approve the agenda.

Ayes: Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

**4. STATEMENTS OF ABSTENTION**

There were no statements of abstention.

**5. PUBLIC COMMENT**

Cathie Anderson encouraged the Board to prioritize maintenance and improvements to the beach area and playground. Amy Lemmer announced upcoming potluck speakers and expressed support for improvements to the playground area.

**6. CONSENT ITEMS**

**A. APPROVAL OF MINUTES – April 21, 2026**

A motion was made by Director McDaniel and seconded by Director Bongardt to approve the minutes of April 21, 2026.

Ayes: Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

## **B. PAYMENT OF CLAIMS**

A motion was made by Director McDaniel and seconded by Director Bell-Alper to authorize payment of claims in the amount of \$35,311.30.

Ayes: Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

## **C. FINANCIAL AND ADMINISTRATIVE REPORTS**

**1. FINANCIAL REPORT** – CMRPD is now paying the shared water invoices in full and billing OCS and ARCG. We received our tax allocation and Direct Charges from the County last month. Actual to budget for Rec and Park and Water funds are in good shape. Our revenues are at about 97% of budget while the expenses are only 80%. A draft of the preliminary budget will be presented next month.

**2. ADMINISTRATIVE REPORT** – Ms. Sherwin reported:

- Cleaners are scheduled to clean Anderson Hall on 5/23. There are upcoming rental events on 5/30, 5/31, and 6/6.
- She plans to attend the first public meeting for the EIFC next Wednesday. Ms. Sherwin stated that the funds may be able to be utilized to re-pave the parking lot
- There is a California State Parks Park Revitalization Grant opening up and she plans to attend the public hearing on June 15<sup>th</sup> to learn more about the application process.
- Director Almquist has assisted with hydrant mapping to support inspection, numbering, and condition assessment efforts by CMVFD and Fire Safe crews.
- CMRPD has enrolled with the North Coast Resource Partnership, creating additional grant opportunities.

## **7. REPORT OF THE WATER SYSTEM OPERATOR**

Jamie Dunton reported that the water system is operating normally. All three systems have received completed operating permits from CA State Water Board, reflecting the upgrade to the new treatment system. Mr. Dunton stated that there were a few upgrades to the Alliance treatment facility that were not paid for by Gold Ridge RCD, and CMRPD will need to be invoiced for them.

## **8. ACTION ITEMS**

#### **A. WATER ACCOUNT CREDIT REFUND REQUEST – Acct #218**

**DESCRIPTION:** The customers at #218 request a refund for \$352.81, which they overpaid by making duplicate autopayments. The Board discussed the shortcomings of the All-Paid autopayment system and whether other options for a credit card payment system should be researched.

**ACTION:** A motion was made by Director McDaniel and seconded by Director Almquist to approve the refund in the amount of \$352.81.

Ayes: McDaniel, Almquist, Bongardt

Noes: None

Abstain: Bell-Alper

Absent: Helfrich

The motion was approved.

#### **B. JOINT POWERS SUBCOMMITTEE MEETING REPORT**

**DESCRIPTION:** Director Bell-Alper reported that members of the Joint Powers subcommittee met on April 20<sup>th</sup> to review the updated apportionment ratios and discuss back-billing Alliance for their usage beginning in November 2025. There were no members from ARCG present, nor was there a quorum, so no formal decisions were made although the First Amendment was signed by all parties.

**ACTION:** A motion was made by Director Bell-Alper and seconded by Director Almquist to approve the First Amendment to the Joint Water Facilities and Public Private Partnership Agreement and back-bill Alliance Redwoods Conference Grounds for the shared charges from Russian River Utility beginning in November 2025.

Ayes: McDaniel, Almquist, Bongardt, Bell-Alper

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

#### **C. ANDERSON HALL FEE WAIVER REQUEST**

**DESCRIPTION:** The interim Director at St. Dorothy's Rest requested to be able to use the deck of Anderson Hall on July 20<sup>th</sup>, 2026, for check-ins to their transplant camp.

**ACTION:** A motion was made by Director McDaniel and seconded by Director Bongardt to approve the fee waiver for St. Dorothy's to use the deck at Anderson Hall on July 20, 2026, for their transplant camp check in.

Ayes: McDaniel, Almquist, Bongardt, Bell-Alper

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

#### **D. EMERGENCY DECLARATION: RESOLUTION 2026-003 SLIDE REMOVAL AT BAUMERT DAM**

**DESCRIPTION:** Director Almquist described conditions such as lack of available funding and a short timeline before the next rainy season that constitute the emergency declaration in Resolution 2026-003, exempting CMRPD from required CEQA permitting to mitigate the slide at the dam.

**ACTION:** A motion was made by Director Almquist and seconded by Director McDaniel to adopt Resolution 2026-003, declaring emergency conditions at Baumert Reservoir and authorizing emergency stabilization and slide removal work.

Ayes: Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

#### **E. GRANT APPLICATION SIGNATORY AUTHORIZATION**

**DESCRIPTION:** Ms. Sherwin reported that Gold Ridge Resource Conservation District recently presented a time-sensitive funding opportunity to support technical assistance for the Healthy Forest grant application. Because the opportunity arose before a Board meeting could be convened, Director McDaniel signed the North Coast Resource Partnership (NCRP) grant application. Discussion followed regarding authorizing Board officers to sign future time-sensitive grant applications when Board action is not feasible.

**ACTION:** Director Bell-Alper moved, seconded by Director Almquist, to ratify Director McDaniel's signature on the NCRP grant application related to the previously approved Healthy Forest grant process.

Director McDaniel then moved, seconded by Director Bell-Alper, to authorize the Board President or Vice President to sign non-matching grant applications when time constraints prevent Board consideration before the application deadline.

**Vote on both motions:**

Ayes: Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Helfrich

Both motions were approved.

#### **9. DIRECTORS' REPORTS**

Director Bongardt reported that the Camp Meeker Social Club committee met on Sunday, May 17<sup>th</sup> to plan the next potluck on June 13<sup>th</sup>. The speakers will be long-time Camp Meeker residents talking about Camp Meeker's past. Director Bell-Alper added that the goal is to keep Camp Meeker's history alive.

## 10. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Director Bell-Alper, and seconded by Director Bongardt, that the meeting be adjourned.

Ayes: Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Helfrich

The motion was approved.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Katie Sherwin