CAMP MEEKER
RECREATION AND PARK DISTRICT

Meeting Minutes
August 18, 2026, 7:00 p.m.

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246
www.campmeeker.org

1. CALL TO ORDER

The meeting was called to order by President Helfrich at 7:00 p.m.

2. ROLL CALL

Directors Helfrich, McDaniel, Bongardt, Bell-Alper, and Almquist were present.

3. APPROVAL OF AGENDA

A motion was made by Director Bongardt and seconded by Director Almquist to approve the agenda.

Ayes: Helfrich, McDaniel, Bell-Alper, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

4. STATEMENTS OF ABSTENTION

There were no statements of abstention.

5. PUBLIC COMMENT

There was no public comment.

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES – July 21, 2026

A motion was made by Director McDaniel and seconded by Director Almquist to approve the minutes of July 21, 2026.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None

The motion was approved.

B. PAYMENT OF CLAIMS

A motion was made by Director Helfrich and seconded by Director Almquist to authorize payment of claims in the amount of $27,089.93.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

C. FINANCIAL AND ADMINISTRATIVE REPORTS

1. FINANCIAL REPORT – Ms. Mwangi reviewed year-end financial results for FY 2025–2026 and identified significant variances. She will meet with Director McDaniel and Ms. Sherwin to finalize the FY 2026–2027 budget before the September meeting.

2. ADMINISTRATIVE REPORT – Ms. Sherwin reported on public-records requests, County compliance matters, Anderson Hall rentals, and coordination with Ag + Open Space, Gold Ridge RCD, and the District 5 office.

7. REPORT OF THE WATER SYSTEM OPERATOR

Ms. Voet reported that the water system is operating normally.

8. PUBLIC HEARING: 2026-2027 ANNUAL DIRECT CHARGE REPORT

A. OPEN PUBLIC HEARING

President Helfrich opened the public hearing on the 2026–2027 Annual Direct Charge Report, including water charges and delinquent water charges proposed for collection on the Sonoma County property tax roll, and received public comments and protests.

B. NO PUBLIC COMMENTS OR PROTESTS WERE RECEIVED.

C. PRESIDENT HELFRICH CLOSED THE PUBLIC HEARING

9. ACTION ITEMS

A. RESOLUTION NO. 2026-008: CONFIRMING THE 2026–2027 ANNUAL DIRECT CHARGE REPORT

DESCRIPTION: Following the public hearing, the Board considered Resolution No. 2026-008 confirming the 2026-2027 Annual Direct Charge Report.

ACTION: A motion was made by Director Bell-Alper and seconded by Director Almquist to adopt Resolution No. 2026-008.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None
Absent: None
The motion was approved.

B. WATER ACCOUNT NO. 129 – REQUEST FOR WAIVER OF LATE CHARGES

DESCRIPTION: The Board considered a request from Doug Post to waive late fees from November 2025 through July 2026 in the amount of $621.08.

ACTION: A motion was made by Director Helfrich and seconded by Director Almquist to deny waiving the late fees for November 2025 through July 2026.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None
Absent: None
The motion was approved.

C. WATER ACCOUNT NO. 69 – REQUEST FOR LEAK ADJUSTMENT

DESCRIPTION: The Board considered a request by Robert Loranger for a leak adjustment in the amount of $220.54 caused by a leaking water heater. Mr. Loranger provided proof that a new water heater had been installed and the leak was repaired.

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to approve the leak adjustment for water account No. 69 in the amount of $220.54.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None
Absent: None
The motion was approved.

D. WATER ACCOUNT NO. 54 – REQUEST FOR LEAK ADJUSTMENT

DESCRIPTION: The Board considered a request from Fred Meyer for a leak adjustment to account No. 54 in the amount of $384.32, which was caused by a leak near the water meter. Mr. Meyer reported that the leak had been repaired.

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to approve the leak adjustment for $384.32, contingent upon Mr. Meyer providing documentation showing that the leak had been repaired.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None
Absent: None

The motion was approved.

E. WATER ACCOUNT NO. 240 – EMMETT WERTZ - REVIEW OF ACCOUNT STATUS

DESCRIPTION: Ms. Voet reported that account No. 240 had been paid in full.

ACTION: No action was taken.

F. ENDORSEMENT REQUEST: GOLD RIDGE FIRE PROTECTION DISTRICT

DESCRIPTION: The Board considered Christina Gibbs' request for a letter of endorsement for her candidacy for Gold Ridge Fire Protection District's Board of Directors in the November 2026 General Election.

ACTION: The Board discussed the request. No motion was made, and no action was taken.

G. UPDATE: ACH PAYMENT OPTION FOR WATER BILL PAYMENTS

DESCRIPTION: Ms. Sherwin reported that she is still researching options for alternate water bill payment software. She will provide recommendations at the next meeting.

ACTION: No action was taken.

H. PARKING EASEMENT REQUEST

DESCRIPTION: The Board considered a request from Seth Murchison to pursue a parking easement across from his residence in an area that is protected in the Conservation Easement.

ACTION: President Helfrich stated that a draft parking easement policy would be presented for review at the September Board meeting. No action was taken.

I. HAMPTON FIRE ROAD SHADED FUEL BREAK – SUPPLEMENTAL WORK

DESCRIPTION: The Board reviewed a supplemental proposal from the Bohemian Collaborative to contract Biswell Forestry to conduct additional vegetation management work on the Hampton Fire Road using the remaining $8,000 from the prior shaded fuel break project conducted in 2025.

ACTION: A motion was made by Director McDaniel and seconded by Director Helfrich to approve continued work on the Hampton Fire Road using the remaining funds from the previous project.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

10. DIRECTORS' REPORTS

There were no Directors' Reports.

11. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Director Helfrich, and seconded by Director Bell-Alper, that the meeting be adjourned.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

The meeting adjourned at 8:18 p.m.

Respectfully submitted,
Katie Sherwin