



**Regular Meeting of the Board of Directors
Camp Meeker Recreation and Park District
April 21, 2026, 7pm
Anderson Hall, 101 Lakeside Ave., Camp Meeker, CA 95419**

Members of the public may participate in the meeting in person or via Zoom.

Zoom Meeting: <https://us02web.zoom.us/j/81180080842>

Meeting ID: 811 8008 0842

Dial-in (audio only): +1 (669) 444-9171 – Enter Meeting ID: 811 8008 0842

In compliance with the Americans with Disabilities Act, requests for accommodation should be made to Katie Sherwin at (707) 874-9246 or admin@campmeeker.org at least 48 hours in advance.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. STATEMENTS OF ABSTENTION

5. PUBLIC COMMENT

Members of the public may address the Board on items not appearing on the agenda. Comments are limited to three minutes per speaker. The Board cannot discuss or act on items not appearing on the agenda except as permitted by Government Code §54954.2.

6. CONSENT CALENDAR (10 minutes)

A. Approval of Minutes – March 17, 2026

B. Payment of Claims

C. Financial and Administrative Reports

1. Financial Report
2. Administrative Report

7. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility – 5 minutes)

A. System Operations Report

B. SCADA Demonstration

8. ACTION ITEMS

A. WATER LEAKAGE FORGIVENESS REQUEST- 136 REDWOOD AVE (*Grace and Ivan Lee, 5 minutes*)

DESCRIPTION: Property owners Grace and Ivan Lee request relief from excess water charges resulting from a leak over the past two months that resulted in a bill totaling \$2,130.97.

PROPOSED ACTION: The Board may review the request and approve, deny, or modify the proposed billing adjustment in accordance with the Camp Meeker Water Code.

B. TREE SAFETY CONCERN – 86 SYLVANIA (*Patrick Cox, 5 minutes*)

DESCRIPTION: PG&E trimmed a tree on presumed CMRPD property, removing branches from one side only, causing it to lean toward a nearby home. PG&E states it is no longer their responsibility. Mr. Cox is requesting guidance and possible CMRPD evaluation.

PROPOSED ACTION: The Board may review the tree concern and provide direction on potential next steps.

C. EASEMENT REQUEST – REDWOOD AVE (*Carter Waite, 5 minutes*)

DESCRIPTION: Mr. Waite requests the Board consider granting a parking easement across from his recently purchased property on Redwood Ave.

PROPOSED ACTION: The Board may review the location of the requested easement and determine the appropriate action.

D. CONFIRMATION OF RAY CARLSON & ASSOC. AS CMRPD SURVEYOR OF RECORD (*Director Almquist, 5 minutes*)

DESCRIPTION: The Board will review the pay schedule submitted by Ray Carlson & Associates and determine if the firm should be chosen as the surveyor of record for Camp Meeker Recreation and Park District.

PROPOSED ACTION: The Board may review the pay schedule and approve or deny the selection of Ray Carlson and Assoc. as the CMRPD Surveyor of Record.

E. DRAFT PURCHASING POLICY (*Director Almquist, 10 minutes*)

DESCRIPTION: California Special Districts Association (CSDA) recommends having a formal purchasing policy to prevent unauthorized contractual obligations and reduce litigation risk. Director Almquist will present a draft Purchasing Policy to be reviewed by the Board.

PROPOSED ACTION: The Board may review, provide direction, and/or approve adopting the draft purchasing policy.

F. CMRPD OWNERSHIP OF PG&E METER AT TOP OF MIZPAH (*Director Almquist, 5 minutes*)

DESCRIPTION: Director Almquist will discuss the possibility of taking ownership of the PG&E

meter on Camp Meeker Forest property at the top of Mizpah. The meter is not currently assigned to anyone and could support future recreational or maintenance infrastructure for Camp Meeker Forest.

PROPOSED ACTION: The Board may review and approve or deny the proposal.

9. DIRECTORS' REPORTS

DESCRIPTION: This item is for informational reporting only. In accordance with the Brown Act, no Board discussion or action will occur on items raised under this section. If action is desired, the matter may be placed on a future agenda.

PROPOSED ACTION: No action will be taken.

10. ADJOURNMENT

HOW TO SUBMIT ITEMS FOR FUTURE AGENDAS

Requests for future agenda items must be submitted in writing or through the District's website at least 14 calendar days prior to a scheduled meeting. Regular meetings are held on the third Tuesday of each month. Submit by mail to: Camp Meeker Recreation and Park District

P.O. Box 461, Camp Meeker, CA 95419

Or online at: <https://www.campmeeker.org/submit-your-agenda-item>

Submissions must include your name, address, and phone number. Anonymous submissions will not be considered