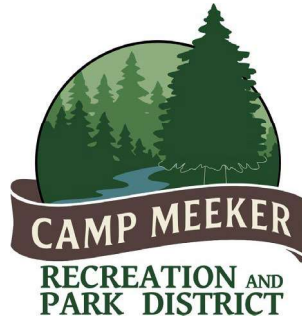




**Regular Meeting of the Board of Directors
Camp Meeker Recreation and Park District
July 21, 2026, 7:00 p.m.
Anderson Hall, 101 Lakeside Ave., Camp Meeker, CA 95419**

Members of the public may participate in the meeting in person or via Zoom.

Zoom Meeting: <https://us02web.zoom.us/j/81180080842>

Meeting ID: 811 8008 0842

Dial-in (audio only): +1 (669) 444-9171 – Enter Meeting ID: 811 8008 0842

In compliance with the Americans with Disabilities Act, requests for accommodation should be made to Katie Sherwin at (707) 874-9246 or admin@campmeeker.org at least 48 hours in advance.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. STATEMENTS OF ABSTENTION

5. PUBLIC COMMENT

Members of the public may address the Board on items not appearing on the agenda. Comments are limited to three minutes per speaker. The Board cannot discuss or act on items not appearing on the agenda except as permitted by Government Code §54954.2.

6. CONSENT CALENDAR (10 minutes)

A. Approval of Minutes – June 16, 2026

B. Payment of Claims

C. Financial and Administrative Reports

1. Financial Report

2. Administrative Report

7. REPORT OF THE WATER SYSTEM OPERATOR (*Russian River Utility, 5 minutes*)

A. System Operations Report

8. ACTION ITEMS

A. ACH PAYMENT OPTION FOR WATER BILL PAYMENTS (*Directors, Staff, 5 minutes*)

DESCRIPTION: The Board will discuss the feasibility of offering an Automated Clearing House (ACH) payment option for Camp Meeker Water System customers. ACH payments would allow customers to authorize automatic withdrawals from a bank account, providing an additional

payment method that may improve customer convenience and streamline payment processing.

PROPOSED ACTION: The Board may direct staff to research ACH payment options and return with implementation recommendations for future Board consideration.

B. SONOMA WATER CONSERVATION SUB-CHARGE WAIVER REQUEST (*Director Helfrich, 5 minutes*)

DESCRIPTION: The Board will review a draft letter to Sonoma Water requesting that the Water Conservation Sub-Charge be waived during the 2027 renewal of the District's water supply agreement. The letter references the agreement's conservation provisions and demonstrates that Camp Meeker and Occidental's consistently low water use supports the request.

PROPOSED ACTION: The Board may review the draft letter, provide direction, and authorize the Board President to sign and transmit the letter to Sonoma Water.

C. RESOLUTION 2026-007: CONFLICT OF INTEREST CODE UPDATE (*Directors, Staff, 5 minutes*)

DESCRIPTION: The Board will consider amendments to the District's Conflict of Interest Code as part of the 2026 biennial review required by the Political Reform Act. The proposed amendments update the District's designated positions and administrative references and readopt the Conflict of Interest Code for submission to the Sonoma County Board of Supervisors for approval.

PROPOSED ACTION: The Board may adopt Resolution No. 2026-007 approving the amended Conflict of Interest Code and authorize staff to submit the required documents to Sonoma County for approval.

D. CSDA BOARD OF DIRECTORS ELECTION – SEAT C (*Directors, 5 minutes*)

DESCRIPTION: The Board will consider casting the District's ballot in the CSDA Board of Directors Election for the 2027–2029 term, Seat C (Bay Area Network).

PROPOSED ACTION: The Board may select a candidate and authorize submission of the District's official ballot.

E. SONOMA LOCAL AGENCY FORMATION COMMISSION (LAFCO) SPECIAL DISTRICT REPRESENTATIVE ELECTION – CLASS I (*Directors, 5 minutes*)

DESCRIPTION: The Board will consider casting the District's ballot in the Sonoma Local Agency Formation Commission (LAFCO) election for the Special District Representative, Class I seat.

PROPOSED ACTION: Board may select a candidate and authorize submission of the District's official ballot.

F. 88 MIZPAH PROPERTY ACQUISITION OPPORTUNITY (*Director Almquist, 5 minutes*)

DESCRIPTION: The Board will discuss the potential acquisition of the property located at 88 Mizpah Road for incorporation into the Camp Meeker Forest Open Space Preserve if grant funding is available.

PROPOSED ACTION: The Board may provide direction to staff regarding the potential acquisition of 88 Mizpah Road and exploration of funding opportunities.

G. RESOURCE PROTECTION – CAMP MEEKER FOREST OPEN SPACE PRESERVE (*Director Bell-Alper, 10*

minutes)

DESCRIPTION: The Board will discuss reports of individuals attempting to remove large boulders and other natural resources from the Camp Meeker Forest Open Space Preserve and consider measures to protect the Preserve and discourage unauthorized resource removal, consistent with the Conservation Easement.

PROPOSED ACTION: The Board may provide direction regarding measures to protect the Preserve's natural resources.

H. UPDATE: AG + OPEN SPACE IPAO&M FUND *(Director Almquist, Staff, 5 minutes)*

DESCRIPTION: Director Almquist will provide an update on the status of the Initial Public Access, Operations and Maintenance (IPAO&M) proposal submitted to Ag + Open Space.

PROPOSED ACTION: Receive the report and provide direction, if any.

I. 2026 CSDA BOARD SECRETARY/CLERK CONFERENCE *(District Administrator, 5 minutes)*

DESCRIPTION: The Board will consider authorizing the District Administrator to attend the 2026 Board Secretary/Clerk Conference, hosted by CSDA, November 3–5, 2026, in Santa Barbara. The conference provides training on governance, Brown Act compliance, records management, elections, ethics, and other topics relevant to special district administration.

PROPOSED ACTION: Board may authorize attendance at the 2026 Board Secretary/Clerk Conference and approve funding for registration, travel, and related expenses.

9. DIRECTORS' REPORTS

DESCRIPTION: This item is for informational reporting only. In accordance with the Brown Act, no Board discussion or action will occur on items raised under this section. If action is desired, the matter may be placed on a future agenda.

PROPOSED ACTION: No action will be taken.

10. ADJOURNMENT

HOW TO SUBMIT ITEMS FOR FUTURE AGENDAS

Requests for future agenda items must be submitted in writing or through the District's website at least 14 calendar days prior to a scheduled meeting. Regular meetings are held on the third Tuesday of each month. Submit by mail to: Camp Meeker Recreation and Park District

P.O. Box 461, Camp Meeker, CA 95419

Or online at: <https://www.campmeeker.org/submit-your-agenda-item>

Submissions must include your name, address, and phone number. Anonymous submissions will not be considered.



Meeting Minutes
June 16, 2026, 7:00 p.m.

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246
www.campmeeker.org

1. CALL TO ORDER

The meeting was called to order by President Helfrich at 7:00 p.m.

2. ROLL CALL

Directors Helfrich, McDaniel, Bell-Alper, Bongardt, and Almquist were present. Director Bell-Alper arrived following Item 3.

3. APPROVAL OF AGENDA

A motion was made by Director Almquist and seconded by Director Bongardt to approve the agenda.

Ayes: Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: Bell-Alper

The motion was approved.

4. STATEMENTS OF ABSTENTION

There were no statements of abstention.

5. PUBLIC COMMENT

Cathie Anderson reported that the potluck at Anderson Hall on Saturday night was very nice and she is looking forward to the next one in September.

6. CONSENT ITEMS

A. APPROVAL OF MINUTES – May 19, 2026

A motion was made by Director McDaniel and seconded by Director Almquist to approve the minutes of May 19, 2026.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None
Absent: None
The motion was approved.

B. PAYMENT OF CLAIMS

A motion was made by Director McDaniel and seconded by Director Bongardt to authorize payment of claims in the amount of \$71,108.19.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstain: None
Absent: None
The motion was approved.

C. FINANCIAL AND ADMINISTRATIVE REPORTS

1. FINANCIAL REPORT – Ms. Mwangi reported that the District is doing very well financially. The Park and Rec fund has received all revenues for FY 25/26. There are a few more bills to be paid in the remainder of the month. Year-to-date revenues exceeded expenditures. Budget adjustments will be reflected in the upcoming fiscal year budget. The Water Fund is also doing well, and we will be including the revenue from billing OCSD and ARCG as “government reimbursements” going forward.

2. ADMINISTRATIVE REPORT – Ms. Sherwin reported that Gold Ridge RCD found a grant funding opportunity to move forward with the weir project in Dutch Bill Creek and is anticipating being able to do the project sooner than expected. She described a grant opportunity from CA State Parks that may be able to fund the parking lot in addition to revitalizing the playground. The application for round five will be finalized around August and the application period will be open for 6-8 months. She also reported that Director Almquist and herself resubmitted a revised IPAO&M proposal and are awaiting feedback.

7. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton reported that the water system is operating normally. There is a state requirement for additional anti-corrosive that may be causing residue. He will look into whether the amount can be adjusted.

8. ACTION ITEMS

A. CDFW VOLUNTARY DROUGHT AGREEMENT - SUMMER FLOW RELEASES 2026

DESCRIPTION: CDFW requested that the Board approve a voluntary drought agreement, allowing water to be released into Dutch Bill Creek during the 2026 dry season.

ACTION: A motion was made by Director Helfrich and seconded by Director Almquist to authorize the Board President to sign the agreement on behalf of the District.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstain: None
Absent: None
The motion was approved.

B. REVIEW OF \$1,200 ADJUSTMENT TO SHARED PG&E INVOICES

DESCRIPTION: The Board and Jamie Dunton discussed a \$1200 reduction to shared JPA PG&E invoices. No evidence of specific reasoning has been found for the discount. RRU requested that the discount be removed going forward.

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to remove the reduction of \$1200 from the Joint Powers shared PG&E invoices.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstain: None
Absent: None
The motion was approved.

C. EXTENSION OF THE FIRST AMENDED AGREEMENT FOR THE SALE OF WATER BETWEEN SONOMA WATER AND CAMP MEEKER RECREATION AND PARK DISTRICT

DESCRIPTION: Review of a proposed one-year extension of the First Amended Agreement for the Sale of Water between Sonoma Water and Camp Meeker Recreation and Park District to continue the agreement through June 30, 2027, with all other terms and conditions remaining unchanged.

ACTION: A motion was made by Director Almquist and seconded by Director Bell-Alper to approve the extension to the agreement and authorize the President to sign on behalf of the District.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstain: None
Absent: None
The motion was approved.

D. PRESENTATION: BRELJE & RACE WATER STORAGE TANK ASSESSMENT AND IMPROVEMENT PROPOSALS

DESCRIPTION: Brent Beazor, Senior Principal at Brelje & Race, presented two proposals for the District's water tanks and recommended immediate coating repairs to extend the tanks' service life while the District evaluates long-term replacement options. Discussion included recoating versus replacement.

ACTION: The Board directed staff to send the proposals to OCSD for inclusion on their next agenda since it will be a shared cost (62.2% CMRPD/ 37.8% OCSD). No action was taken.

E. PRESENTATION: CAL FIRE HEALTHY FOREST GRANT PROGRAM PROPOSAL

DESCRIPTION: Adriana Stagnaro from Gold Ridge Resource Conservation District (GRRCD) presented the scope of the Healthy Forest grant proposal which GRRCD prepared to submit to CalFire, which includes parts of Camp Meeker Forest OSP.

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to authorize the Board President sign the Landowner Letter of Commitment and approve the submission of the CalFire Healthy Forest Grant application.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

F. RESOLUTION 2026-004: CALLING NOVEMBER 3, 2026, GENERAL ELECTION AND REQUESTING CONSOLIDATION

DESCRIPTION: The Board considered adoption of Resolution No. 2026-004 calling for the election of three Directors on November 3, 2026, and requesting that the election be consolidated with the statewide General Election and conducted by the Sonoma County Registrar of Voters.

ACTION: A motion was made by Director Helfrich and seconded by Director Almquist to adopt Resolution 2026-004, Calling November 3, 2026 General Election and Requesting Consolidation.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

G. RESOLUTION 2026-005: APPROVAL OF DISTRICT APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026-2027

DESCRIPTION: The Board reviewed the County of Sonoma's calculations for the fiscal year 2026-2027 Prop 4 District appropriations limit of \$414,366.

ACTION: A motion was made by Director McDaniel and seconded by Director Helfrich to adopt Resolution 2026-005.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

H. RESOLUTION 2026-006: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2026, AND ENDING JUNE 30, 2027

DESCRIPTION: Ms. Mwangi and Director McDaniel presented the Camp Meeker Recreation and Park District Preliminary Budget for FY 2026-2027.

ACTION: A motion was made by Director McDaniel and seconded by Director Almquist to adopt Resolution 2026-006.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

I. 88 MIZPAH ACCESS EASEMENT

DESCRIPTION: Director Almquist presented the District surveyor's findings that no recorded easement exists to access 88 Mizpah Road and presented a draft letter to the property owners regarding the findings and installation of a gate.

ACTION: A motion was made by Director Bell-Alper and seconded by Director McDaniel to approve the letter as written and authorize Director Almquist to send it to the property owner.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

9. DIRECTORS' REPORTS

There were no Directors' Reports.

10. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Director Helfrich, and seconded by Director Bell-Alper, that the meeting be adjourned.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

The meeting adjourned at 9:04 p.m.

Respectfully submitted,
Katie Sherwin

CAMP MEEKER RECREATION & PARK DISTRICT
NOTICE REGARDING FINANCIAL REPORTS

The financial reports for this agenda item were not available at the time the Board packet was prepared and posted.

The District will post the financial reports and make them available to the Board of Directors and the public as soon as they are received from the District's accounting consultant.

This agenda item remains on the agenda for discussion and/or action, as applicable.

Pursuant to the Ralph M. Brown Act (Government Code § 54957.5), any writing that is distributed to a majority of the Board of Directors in connection with an agenda item for an open session meeting will be made available for public inspection at the same time it is distributed to the Board, to the extent required by law. Once received, the financial reports will be posted on the District's website and made available to the public in accordance with Government Code § 54957.5.

Thank you for your understanding.

**RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735**

July 8, 2026

RE: CAMP MEEKER PAST DUE ACCOUNTS

Account 2 has a payment arrangement in place. The balance is almost cleared.

Account 36: We have new owner information now and they will start receiving bills in July and bring the account current.

Accounts 313: Bill was paid in full on June 30, 2026. Service will remain locked off until owner requests it to be restored.

Account 129: Service has been locked off since January 15, 2026.

Account 202: Payment is on hand.

Accounts 12, 68, 69, 151, 202, 208, 220, 226, 227, 246, 249, 264, 314, 337, 339 and 358: SB3 notices will go out July 23, 2026 for lock off on August 13, 2026.

**CAMP MEEKER RECREATION & PARK DISTRICT
PAST DUE REPORT**

ACCT	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT	TOTAL
2	16.24	99.25	25.62		200.00 7/6/2026	141.11
12	10.69	70.68	79.63	63.58	335.56 3/30/2026	224.58
15	8.53	112.22	58.32		159.99 4/20/2026	179.07
28	9.45	66.25	62.32	60.34	311.07 4/2/2026	198.36
36	13.46	70.85	66.11	97.90	34.30 7/7/2026	248.32
43	4.19	60.20	23.67		350.00 3/9/2026	88.06
68	8.93	73.12	70.73	34.70	175.00 6/9/2026	187.48
69	35.31	95.78	417.98	192.39	58.46 3/25/2026	741.46
90	12.26	66.04	71.66	107.51	200.00 5/19/2026	257.47
96	6.28	64.44	61.24		274.32 4/28/2026	131.96
127	4.09	58.18	23.65		75.00 3/2/2026	85.92
129	97.41	144.20	137.33	1,666.57	120.00 11/4/2025	2,045.51
140	5.68	56.84	6.85		50.00 7/6/2026	69.37
144	11.97	62.82	59.83	116.66	105.00 2/9/2026	251.28
151	9.61	66.65	64.03	61.44	213.86 5/5/2026	201.73
152	6.07	65.12	56.31		120.00 5/15/2026	127.50
174	5.81	59.86	56.34		184.82 5/19/2026	122.01
182	13.38	69.05	65.72	132.88	252.16 3/12/2026	281.03
185	12.67	66.79	71.17	115.48	100.00 5/20/2026	266.11
192	5.07	61.88	39.51		158.51 5/5/2026	106.46
202	9.18	64.12	61.35	58.22	317.98 3/23/2026	192.87
203	3.03	59.95	0.59		54.00 6/8/2026	63.57
208	8.81	61.67	58.62	55.94	310.47 3/25/2026	185.04
220	11.44	83.32	76.92	68.46	253.78 4/6/2026	240.14
222	7.11	66.98	75.18		210.93 5/13/2026	149.27
226	8.83	62.41	58.12	56.08	316.99 4/1/2026	185.44
227	8.92	62.13	59.86	56.40	321.24 4/1/2026	187.31
239	5.71	59.22	54.88		173.29 4/20/2026	119.81
240	97.50	149.05	146.15	1,654.86	98.00 6/30/2023	2,047.56
246	9.43	66.33	64.30	57.95	345.00 4/15/2026	198.01
247	6.04	61.26	59.58		264.88 5/4/2026	126.88
249	11.33	65.40	67.11	94.11	100.00 5/14/2026	237.95
253	5.72	57.20	57.22		56.84 5/15/2026	120.14
264	9.24	64.78	61.47	58.56	316.74 3/31/2026	194.05
270	6.89	67.38	63.96	6.38	60.00 4/30/2026	144.61
281	6.18	57.51	66.01	0.10	240.00	

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2026**

[illegible]



July 21, 2026

Sonoma Water

404 Aviation Blvd.

Santa Rosa, CA 95403

RE: Request for Waiver of the Water Conservation Sub-Charge – 2027 Water Supply Agreement Renewal

Dear Sonoma Water Board of Directors:

Camp Meeker Recreation and Park District (CMRPD) respectfully requests that Sonoma Water waive the Water Conservation Sub-Charge during the 2027 renewal of the First Amended Agreement for the Sale of Water. This request is supported by five years of documented water conservation performance and the District's continued commitment to stewardship of the Russian River watershed.

Russian River Utility completed a five-year analysis of water production data for both Camp Meeker Recreation and Park District and Occidental Community Services District. The analysis found that Camp Meeker customers averaged just 27.78 gallons per capita per day (GPCD) between July 2020 and June 2025. Occidental customers averaged 57.42 GPCD over the same period. By comparison, the Sonoma-Marín Saving Water Partnership reported a regional average of 98 GPCD for FY 2024–2025. Camp Meeker's average demand is approximately 72 percent below the regional average, while Occidental's is approximately 41 percent below the regional average. Camp Meeker's water use also represents only 14.6 percent of the statewide average and 28.4 percent of the Partnership average cited in the report. [fileciteburn1file0](#)

These findings demonstrate sustained, exceptional water conservation performance over a five-year period rather than temporary reductions associated with drought conditions or mandatory conservation measures. This consistent performance reflects efficient customer water use, responsible system management, and an ongoing community commitment to conservation.

In addition to achieving exceptional customer conservation, CMRPD continues to support regional watershed health through participation in the Dutch Bill Creek Voluntary Drought

Agreement. In partnership with the California Department of Fish and Wildlife, Gold Ridge Resource Conservation District, and Russian River Utility, the District voluntarily releases treated water during critical low-flow periods to improve streamflow connectivity for endangered coho salmon and threatened steelhead.

Taken together, the District's long-term conservation performance and ongoing watershed stewardship demonstrate a sustained commitment to responsible water management. As Sonoma Water considers renewal of the First Amended Agreement for the Sale of Water, CMRPD respectfully requests that this demonstrated performance be considered in determining whether a waiver of the Water Conservation Sub-Charge is appropriate.

CMRPD values its longstanding partnership with Sonoma Water and appreciates the collaboration between our agencies in protecting and managing the Russian River watershed. We appreciate your consideration of this request and welcome the opportunity to discuss the District's conservation performance and continued partnership with Sonoma Water.

Sincerely,

Gary Helfrich
President, Board of Directors
Camp Meeker Recreation and Park District

Dated: **July 21, 2026**

**RESOLUTION OF THE CAMP MEEKER RECREATION AND PARK DISTRICT,
STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the Camp Meeker Recreation and Park District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Camp Meeker Recreation and Park District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the Camp Meeker Recreation and Park District clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the Camp Meeker Recreation and Park District clerk who shall retain them at the main place of business of the Camp Meeker Recreation and Park District. Any Camp Meeker Recreation and Park District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

Administrative Review of Camp Meeker Recreation and Park District Resolution 2026-007
Completed the 21st Day of July, 2026, by the following vote:

<u>Title</u>	<u>Name</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
President	Gary Helfrich				
Vice President	Bryan Almquist				
Secretary/Treasurer	John McDaniel				
Director	Max Bell-Alper				
Director	Christy Bongardt				
COUNT:					

ATTESTED: _____

Sigantor: John McDaniel

Title: Secretary/Treasurer

APPROVED: _____

Signator: Gary Helfrich

Title: Board President

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
Analyst	1
Accounting Manager	1
Consultants	2

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Chairman may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

¹Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the *Camp Meeker Recreation and Park District* or real property interests located in the District, need to be reported.

CAMP MEEKER RECREATION AND PARK DISTRICT

POLICY HANDBOOK

POLICY TITLE: CONFLICT OF INTEREST CODE

POLICY NUMBER: 101

The Political Reform Act (Government Code § 81000, et seq., hereinafter referred to as the Act) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (“FPPC”) has adopted a regulation (2 California Code of Regulations § 18730) which contains the terms of standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearings, it may be amended by the FPPC to conform to the amendments in the Act. Therefore, the terms of § 18730 and amendments to it adopted by the FPPC are hereby incorporated by reference. This regulation and text here designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the Camp Meeker Recreation and Park District (“District”).

The full text of Section 18730, together with any amendment thereto, may be found at: https://www.fppc.ca.gov/siteassets/documents/legal_div/regulations/01_index/chapter_07/18730_Provisions_of_Conflict_of_Interest_Codes.pdf

Designated positions shall file statements of economic interests with the District. Upon receipt of the statements, the District shall make and retain a copy and forward the original of this statement to the Sonoma County Clerk of the Board of Supervisors. Statements of Economic Interests are public records available for inspection.

DESIGNATED POSITIONS: The designated positions listed below are required to file Form 700 Statements of Economic Interests disclosing certain personal financial interests. These positions are required to file the applicable individual schedules to report investments, business positions, sources of income and interests in real property located in the District’s jurisdiction. The applicable schedules to be filed for each position are based on the disclosure category assigned to the designated position.

Designated Positions	Disclosure Category
Board Member	1
District Administrator	1
Consultants	2

DISCLOSURE CATEGORIES:

Disclosure Category 1: Persons in this category shall disclose:

- A. Interests in real property located entirely or partly within District boundaries or within two miles of District boundaries, or of any land owned or used by the District.
- B. Investments or business positions in or income (including gifts, loans and travel payments) from sources that provide, plan to provide, or have provided in the last two years facilities, goods, software, hardware, or services including consulting services, to the District, or are engaged in the acquisition of real property within the District.

Disclosure Category 2: Persons in this category shall disclose:

- A. Consultants shall disclose pursuant to the broadest disclosure category in the conflict of interest code subject to the following limitation: the District may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and, thus, is not required to comply with the full disclosure requirements described above but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of the disclosure requirements.

2027-2029 TERM - CSDA BOARD CANDIDATE STATEMENT
ANTONIO MARTINEZ – CONTRA COSTA WATER DISTRICT



My name is Antonio Martinez. I am running for a seat on the California Special Districts Association (CSDA). Since 2020, I have been on the Board of Contra Costa Water District representing Division 4. Currently, I am the Board Vice President. Since 2024, I have served as a Director for the CSDA Bay Area Network and served on the Executive Committee as Secretary in 2025 and presently Treasurer for 2026. I have 32 years of experience working for one of the largest public water agencies in the country, East Bay Municipal Utility District.

My platform is based on protecting our environment while ensuring our community has equal access to essential services. Environmental stewardship, water quality, recycled water, workforce development, overall infrastructure improvement, and my own post-retirement participation in community service are areas that I focus on.

CSDA provides education on the importance of public services and legislative advocacy for special districts related to regulations and mandates. I believe my work experience, ability to work collaboratively, and desire to serve is an asset to CSDA. I welcome the opportunity to continue serving and working for the association and respectfully ask for your support.



2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Antonio Martinez

District/Company: Contra Costa Water District

Title: Board Vice President

Elected/Appointed/Staff: Elected

Length of Service with District: 5 years, 4 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

See Attachment 1

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

See Attachment 1

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

See Attachment 1

4. List your involvement in civic and/or non-profit organization:

See Attachment 1

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot. (SEE ATTACHMENT 2)**

2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET
ANTONIO MARTINEZ – CONTRA COSTA WATER DISTRICT

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently serve as a Director for the CSDA Bay Area Network and as Treasurer on the Executive Committee for 2026. I am also an active member of the Fiscal and Audit Committees. Since joining CSDA, I have maintained consistent engagement and have not missed a conference.

In 2024, I attended the Special Districts Leadership Academy Conference, further strengthening my leadership and governance skills. In 2025, I had the privilege of participating in the CSDA Planning Session as a Director, contributing to the organization's strategic direction. I also regularly participate in CSDA's Legislative Days to stay informed and engaged in advocacy efforts impacting special districts.

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

I am a member of the Association of California Water Agencies (ACWA) and serve as a Director for ACWA Region 5, as well as a member of ACWA's Energy Committee. I am also a member of American Water Works Association (AWWA) and have participated in conferences where I delivered leadership training and presentations on testing new pipe materials for water distribution systems.

3. List your local government involvement (such as LAFCo, Association of Governments, etc.)

I am an active member of Contra Costa Special Districts Association (CCSDA), a CSDA Chapter, and regularly attend quarterly meetings and the annual membership dinner. The Contra Costa County Local Agency Formation Commission (LAFCo) is a member of CCSDA so we receive updates on their ongoing work. I also participate in the monthly Contra Costa Mayors' Conference to exchange updates on water-related issues and attend quarterly meetings of the Industrial Association of Contra Costa County, where I network with refinery executives, labor union representatives, and engineering consultants.

4. List your involvement in civic and/or non-profit organization:

I support local workforce development programs, including CiviCorps (Oakland/Pittsburg), Cypress Mandela Training Center (Oakland, MC3 Apprenticeship), Richmond Build (Richmond, MC3 Apprenticeship), and Future Build (Pittsburg, MC3 Apprenticeship). My current focus is Future Build; I provide a presentation to each cohort and participate in mock interviews to support program graduates.

I also leverage partnerships with ACWA, AWWA, and BayWork, to pursue funding for workforce development. Additionally, I am collaborating with the Contra Costa Community College District to help develop water studies program focused on that targets water and wastewater careers.



California Special
Districts Association
Districts Stronger Together

2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Philip Pierpont

District/Company: Livermore Area Recreation and Park District

Title: Board Chair

Elected/Appointed/Staff: Elected November 2022 to a 4 year term

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

Livermore Valley Chamber of Commerce

4. List your involvement in civic and/or non-profit organization:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404
PO Box 1428, SANTA ROSA, CA 95404
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

Date: June 26, 2026
To: All Independent Special Districts
Subject: Election of Special District Representative Class I
From: Kasandra Bowen

Attached please find the materials associated with an election to fill the position of Special District Representative Class I Regular Member to Sonoma LAFCO for the remainder of the term ending May 2029. As a result of an earlier notification by Sonoma LAFCO to special districts, two nominations were submitted by the June 15, 2026, deadline. Nominations for this position were restricted to board members of fire protection, community services, and life support districts

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of all applications received by the established deadline, a ballot and certification form, and voting instructions. In addition to these documents, I have included a stamped envelope for you to use to return the certified ballot.

All ballots should be returned to the LAFCO office by August 19, 2026. Ballots received by the deadline will be counted and the results announced within seven days.

Please note that ballots representing a majority of the districts must be received by the deadline for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, I urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the August 19, 2026, deadline.

If you have any questions or need additional information, please contact me at 707-565-4855.



SONOMA Valley of the Moon Board of Directors

Bill Norton

~~Vice~~ President

I have been a member of the Board of Directors of the Valley of the Moon Fire Protection District since 2003 and a resident of the District for 25 years. I am a retired Lieutenant of the San Francisco Fire Department after 30 years' experience. I have a BA magna cum laude in Geography from Sonoma State University and was a substitute teacher in the Sonoma Valley Unified School District and a past Sonoma Ropes Course leader.

I assisted the City of Sonoma and the Valley of Moon Fire District Chiefs and Captains in the development of Sonoma Valley Fire & Rescue Authority's "Standards of Response Coverage" a business plan for our combined fire departments. I developed a SVFRA, GIS computer-based Standards of Coverage senior project at Sonoma State University, including a model providing the optimum locations for Station 2. I have been a California certified Fire Training Officer, Fire Safety Director, EMT and Urban Search and Rescue member. Further qualifications include CPR Instructor, lifeguard, advanced open water diver and USCG Search and Rescue Crewman and Boat Engineer.

I have organized and participated in various multiple-agency disaster drills in the San Francisco Bay Area. I keep current with fire district business by attending our monthly VOM Fire District meetings, Sonoma County Fire District Association bi-monthly meetings and annual conferences. I have the highest respect for the dedication and professionalism of our department members: officers, engineers, firefighters and paramedics.

SONOMA LOCAL AGENCY FORMATION COMMISSION

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APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE

This application has been designed to provide pertinent information about each candidate applying for the position of a Class I or Class II Special District Representative to LAFCO. Class I districts include fire and community service districts. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: 5/12/2026

Name: WILLIAM (BILL) NORTON

Address: [REDACTED]

Phone(s): [REDACTED]

Email: [REDACTED]

Name of District You Represent: SONOMA VALLEY FIRE DIST.

Date of Most Current Election/Appointment: 7/1/2024

Date Term Expires: 2026

Total years with District: 20

Total Years Associated with Government/ Community Service: 42

List any other agencies/special Districts you have been or are currently involved with:

SONOMA COUNTY FIRE DIST. ASSN.

LAFCO Alternate

List Community Service Activities Including Names of Organizations and Dates of Service:

U.S. NAVY 1961-1965. Active 4 yrs USCG RESERVE 6 YEARS

JACK LONDON PARK DOCENT

SCFDA PAST PRESIDENT & VP.

CSARC (ROPES COURSE) INSTRUCTOR & SAFETY OFFICER

PRESIDENT SVFD BOARD - MEMBER 20 YEARS +

SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

YES. EVERY MONTH FOR PAST YEAR

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I HAVE SEEN THE SUCCESS OF VOM F.D. IN IT'S GROWTH & INCORPORATION OF GLENN ELLER F.D., MAYACAMUS VFD, CITY OF SONOMA & KENWOOD FIRE DISTRICTS.

From your perspective, explain the purpose of LAFCO:

EFFICIENCY & IMPROVEMENT IN SERVICES ATTAINED THROUGH CONSOLIDATIONS, THROUGH LAFCO.

SONOMA LOCAL AGENCY FORMATION COMMISSION

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Please read the application carefully and type your responses or print in ink.

Date Submitted: 6.15.26

Name: EDMUND ROBERT STEWART

Address: [REDACTED]

Phone(s): [REDACTED]

Email: [REDACTED]

Name of District You Represent: Northern Sonoma County FPD

Date of Most Current Election/Appointment: 1.1.23

Date Term Expires: 12.31.26

Total years with District: 30

Total Years Associated with Government/ Community Service: 36

List any other agencies/special Districts you have been or are currently involved with:

GEYSERVILLE VOLUNTEER FIRE DEPT.

GEYSERVILLE FPD

List Community Service Activities including Names of Organizations and Dates of Service:

VOLUNTER FIRE FIGHTER 1990-2008 WITH

ABOVE AGENCIES. RETIRED AT RANK OF

CAPTAIN - 2008

SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

NO

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

SEE ATTACHED

From your perspective, explain the purpose of LAFCO:

SEE ATTACHED

RESUME:

GRADUATED ALVARADO H.S. 1969

ATTENDED U.C. BERKELEY 1969-70

ATTENDED HUMBOLDT STATE UNIVERSITY
1972-1974

LICENSED BUILDING CONTRACTOR 1978-PRESENT
LIVED AT MY RESIDENCE IN A.V. SINCE 1980

LICENSED EMT WHILE ACTIVE FIRE FIGHTER.

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I am aware that the current Commissioner that represents the County's fire districts, Mark Hemmendinger, will no longer be eligible due to the recent reorganization of the Rancho Adobe Fire District. The opportunity to fill Commissioner Hemmendinger's seat was discussed at our May Board meeting and it was decided that it would be good for one of our Northern Sonoma County Fire Protection District (North County Fire) Board members to apply. We are aware that topic of fire district reorganizations at LAFCO, including consolidations, annexations large and small, has been a primary source of LAFCO applications in recent years. We also know that the whole topic of wildland fire hazard reduction and response continues to evolve as the County of Sonoma considers its option and the fire districts resolve how to provide these services within their respective boundaries.

Moreover, the North County Fire has recently processed two large annexations through LAFCO for what was originally the Geyserville Fire Protection District, including the Knights Valley Consolidation and the annexation of surrounding territory previously served by County Service Area 40. These two reorganizations have made the North County Fire the largest fire district by area in the County. I was involved in both reorganizations through the LAFCO process. Additionally, and going forward, the North County Fire and the Cloverdale Fire Protection District, who have 'functionally consolidated' aspects of our common fire protection services, are considering options for formal consolidation in the future. I have been actively involved in our Board's ad hoc committee regarding consolidation. Finally, we are aware that provision of ambulance services in the north County presents an ongoing challenge and opportunity for improvement and integration of existing services provided by the private sector.

Being the LAFCO Commissioner representing fire districts provides an opportunity for me to bring my experience with LAFCO applications and knowledge regarding the nature of fire protection services, including wildland fire hazard reduction and response, given that the North County Fire is serving a technical and fiscal agent role implementing the Measure H fire protection sales tax.

For all these reasons, I believe that I am a good candidate for the open Commissioner seat representing all the County's fire districts and the public interest broadly in efficient and effective fire protection services.

From your perspective, explain the purpose of LAFCO:

LAFCO is an independent regulatory agency existing in California's 58 Counties whose legislative intent purpose is discouraging urban sprawl, preserving agricultural and open-space lands, and ensuring the logical, efficient formation and expansion of cities and special districts as specified in the Cortese-Knox-Hertzberg (CKH) Local Government Reorganization Act of 2000. Specific function includes regulating local agency boundary changes including 1) annexations or detachments of land to/from cities or special districts; 2) incorporations of new cities; 3) formation of new special districts; and 4) consolidations or dissolutions of local agencies. LAFCOs also establishes and periodically updates a "Sphere of Influence" for every city and special district which defines the territory surrounding the existing agency boundary where it can provide services in the future.