Meeting Minutes
September 15, 2026, 7:00 p.m.

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246
www.campmeeker.org

1. CALL TO ORDER

The meeting was called to order by President Helfrich at 7:00 p.m.

2. ROLL CALL

Directors Helfrich, McDaniel, Bongardt, Bell-Alper, and Almquist were present.

3. APPROVAL OF AGENDA

A motion was made by Director Almquist and seconded by Director Bell-Alper to approve the agenda.

Ayes: Helfrich, McDaniel, Bell-Alper, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

4. STATEMENTS OF ABSTENTION

There were no statements of abstention.

5. PUBLIC COMMENT

There was no public comment.

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES – August 18, 2026

A motion was made by Director McDaniel and seconded by Director Bongardt to approve the minutes of August 18, 2026.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None

The motion was approved.

B. PAYMENT OF CLAIMS

A motion was made by Director Helfrich and seconded by Director Almquist to authorize payment of claims in the amount of $104,653.71.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

C. FINANCIAL AND ADMINISTRATIVE REPORTS

1. FINANCIAL REPORT – Ms. Mwangi presented the revenue and expenditures for the first quarter of FY 26/27. She also reviewed the cash balances of the District's accounts and explained the outstanding USDA loan balance and repayment schedule. She added that this year's audit is in progress and is anticipated to be completed by December.

2. ADMINISTRATIVE REPORT – Ms. Sherwin reported she had been notified by Sonoma County Registrar of Voters that the Board members whose terms are up are not being contested and there will not be an election for the District in November. She confirmed that the Board of Supervisors had approved the District's $1.4m proposal for the Initial Public Access, Operations and Maintenance fund. She is currently working on adding resolutions and policies to the website, and the District 5 tour of the water system is scheduled for Thursday, September 17th. The Joint Powers subcommittee met Monday night to discuss the prioritization of repairing the Morelli tank and discussed payment for the project.

7. REPORT OF THE WATER SYSTEM OPERATOR

Ms. Voet reported that the water system is operating normally. RRU is working on adjusting the SCADA system to allocate more water to Alliance Redwoods Conference Grounds.

8. ACTION ITEMS

A. RESOLUTION NO. 2026-009: APPROVAL OF FINAL BUDGET FOR FISCAL YEAR 2026-2027

DESCRIPTION: The Board reviewed and considered adoption of the Final Budget for Fiscal Year 2026-2027, incorporating revisions to the Preliminary Budget adopted by the Board in June.

President Helfrich opened item for public comment.

- No public comment

ACTION: A motion was made by Director Bell-Alper and seconded by Director Bongardt to adopt Resolution No. 2026-009 and direct staff to submit the required documents to Sonoma County.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None
Absent: None
The motion was approved.

B. SENATE BILL 707 – BROWN ACT COMPLIANCE UPDATE

DESCRIPTION: Ms. Sherwin presented an update on Senate Bill 707 amendments to the Brown Act applicable to the District.

President Helfrich opened item for public comment.

- No public comment

ACTION: No action was taken.

C. IPAOM GRANT AGREEMENT – CAMP MEEKER FOREST OPEN SPACE PRESERVE

DESCRIPTION: The Board reviewed the Initial Public Access, Operation and Maintenance (IPAOM) Grant Agreement with the Sonoma County Agricultural Preservation and Open Space District for funding up to $1,421,252 for improvements and initial public access to the Camp Meeker Forest Open Space Preserve.

President Helfrich opened item for public comment.

- No public comment

ACTION: A motion was made by Director McDaniel and seconded by Director Almquist to approve the IPAOM Grant Agreement and authorize the Board President to execute the agreement on behalf of the District.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None
Absent: None
The motion was approved.

D. IPAOM PROJECT IMPLEMENTATION AND PRIORITIES

DESCRIPTION: Director Almquist discussed the process for implementing individual projects funded through the IPAOM funding, including two priority projects.

President Helfrich opened item for public comment.

- No public comment

ACTION: A motion was made by Director Helfrich and seconded by Director McDaniel to authorize Director Almquist to sign contracts already authorized by the IPAOM workplan on behalf of the District.

Ayes: Helfrich, McDaniel, Almquist, Bongardt, Bell-Alper
Noes: None
Abstentions: None

Absent: None
The motion was approved.

E. STATEWIDE PARK PROGRAM GRANT OPPORTUNITY

DESCRIPTION: Ms. Sherwin presented the CA State Parks Grant opportunity to the Board and explained the complicated application process.

President Helfrich opened item for public comment.

- Public comment: Seth Minor

ACTION: No action was taken.

F. ALTERNATE WATER PAYMENT PROCESSING PLATFORMS

DESCRIPTION: Ms. Sherwin presented the Nexbill Pay proposal as an option for a new water payment platform and reported that she is still exploring other options.

President Helfrich opened item for public comment.

- No public comment

ACTION: Ms. Sherwin will bring additional options before the Board at the October meeting. No action was taken.

G. PARKING EASEMENT POLICY

DESCRIPTION: Director Helfrich presented proposed amendments to the CMRPD Easement and Real Property Sale Policy to address parking easements.

President Helfrich opened item for public comment.
Public comment: Seth Minor

ACTION: A motion was made by Director Almquist and seconded by Director Bell-Alper to rescind and replace Section 3 of the CMRPD Easement and Real Property Sale Policy with the parking easement amendment.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

H. ANDERSON HALL FEE WAIVER REQUEST – BOHEMIAN COLLABORATIVE

DESCRIPTION: The Board considered a request from the Bohemian Collaborative to waive the Anderson Hall rental fee for their Tending the Land workshop on October 18, 2026.

President Helfrich opened item for public comment.

- No public comment

ACTION: A motion was made by Director Bell-Alper and seconded by Director Almquist to approve the fee waiver for the Bohemian Collaborative Tending the Land workshop on October 18, 2026.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

I. UNAUTHORIZED CAMPING – CAMP MEEKER FOREST OPEN SPACE PRESERVE

DESCRIPTION: Director Almquist reported an ongoing issue with an individual who has set up a campsite in the creek bed leading up to the reservoir. The Board discussed enforcement options.

President Helfrich opened item for public comment.

- Public comment: Seth Minor, Fawn Nekton, Greg Erigeros

ACTION: No action was taken.

9. DIRECTORS' REPORTS

Director Almquist reported that discussions between CMRPD, Ag + Open Space, and Sonoma Land Trust have begun to move forward with the 88 Mizpah appraisal and acquisition. He also reported that there have been several vehicles observed driving in areas of the forest where it is prohibited and will be working on temporary gate installation in the near future.

10. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Director Helfrich, and seconded by Director Bell-Alper, that the meeting be adjourned.

Ayes: Helfrich, Bell-Alper, McDaniel, Almquist, Bongardt
Noes: None
Abstentions: None
Absent: None
The motion was approved.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,
Katie Sherwin