



**Meeting Minutes  
February 17, 2026, 7pm**

Anderson Hall | 101 Lakeside Ave | Camp Meeker, CA 95419 | (707) 874-9246 |  
[www.campmeeker.org](http://www.campmeeker.org)

**1. CALL TO ORDER**

The meeting was called to order by President Helfrich at 7:00 p.m.

**2. ROLL CALL**

Directors Helfrich, McDaniel, Bell-Alper, Bongardt, and Almquist were present. All Directors were present in person.

**3. APPROVAL OF AGENDA**

A motion was made by Director Almquist and seconded by Director Bell-Alper to approve the agenda.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

**4. STATEMENTS OF ABSTENTION**

There were no statements of abstention.

**5. PUBLIC COMMENT**

No members of the public requested to speak.

**6. CONSENT ITEMS**

**A. APPROVAL OF MINUTES – January 20, 2026**

A motion was made by Director Bongardt and seconded by Director Bell-Alper to approve the minutes of January 20, 2026

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

## **B. PAYMENT OF CLAIMS**

A motion was made by Director McDaniel and seconded by Director Bell-Alper to authorize payment of claims in the amount of \$35,511.62.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

## **C. FINANCIAL AND ADMINISTRATIVE REPORTS**

**1. FINANCIAL REPORT** – Victoria Mwangi reported that we have not received new revenue other than water sales in the previous month. The Park and Rec fund is still within budget. The Water fund is also within budget overall, although there are some line items that have exceeded the budget. Blomberg prepared and submitted the State Controller's Financial Transaction Report, and she hopes to have the finalized audit by the end of the month.

**2. ADMINISTRATIVE REPORT** – Ms. Sherwin reported:

- Anderson Hall roof cleaning has been completed.
- Santa Rosa Fire Equipment will conduct the annual inspection and provide a quote for a fire suppression system.
- The Financial Transaction Report has been posted on the District website.
- An SB 272 compliance report is being prepared for posting.
- Site visits occurred with the Resource Conservation District and Ag + Open Space regarding funding opportunities.
- Form 700 filings are nearly complete.
- The District is coordinating with AT&T and Comcast regarding a tree leaning on lines near Tower.

### **7. REPORT OF THE WATER SYSTEM OPERATOR** (*Russian River Utility – 5 minutes*)

Ms. Voet reported that the system is running normally. Jamie Dunton inquired about the status of the letter to Sonoma Water, and Gary responded that it will be presented next month. Ms. Voet confirmed that testing had been done after the last big storm, and the water was fine. She will provide a copy of the test and Ms. Sherwin will put it on the website.

## **8. ACTION ITEMS**

### **A. FIRE SAFE CAMP MEEKER GROOM THE BROOM 2026** (*Fawn Nekton, 5 minutes*)

**DESCRIPTION:** Fawn Nekton presented information about the upcoming Groom the Broom event scheduled for March. She requested approval for the community to do Broom removal on public land, as well as access to storage space on CMRPD property to keep FSCM tools.

**ACTION:** A motion was made by Director Helfrich and seconded by Director McDaniel to allow Groom the Broom on District property and for FSCM to store tools and equipment in the District storage building.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

**B. RESOLUTION 2026-001: MEMBERSHIP IN THE CSDA SONOMA NAPA BI-COUNTY CHAPTER** (*Directors, 5 minutes*)

**DESCRIPTION:** Resolution 2026-001 authorizes the District to become a member of Sonoma Napa Bi-County chapter of CSDA and designates a District representative to serve on the SCSDA Board in the role of Secretary, as well as selecting an alternate voting member.

**ACTION:** A motion was made by Director Bell-Alper and seconded by Director Almquist to Adopt Resolution 2026-001 approving membership in the Sonoma County Special Districts Association (SCSDA) and authorizing Katie Sherwin to serve as the District's representative on the SCSDA Board as Secretary and nominate Director McDaniel as the alternate voting member.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

**C. RESOLUTION 2026-002: ELECTION TO BECOME SUBJECT TO THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (CUPCCAA)** (*Directors, 5 minutes*)

**DESCRIPTION:** The California Uniform Public Construction Cost Accounting Act (CUPCCAA) (Public Contract Code § 22000 et seq.) establishes alternative bidding procedures for public works projects under specified dollar thresholds. Election to become subject to CUPCCAA would allow the District to use informal bidding procedures for qualifying projects, improving administrative efficiency while remaining compliant with state law.

**ACTION:** A motion was made by Director Bell-Alper and seconded by Director Bongardt to adopt Resolution 2026-002 electing for Camp Meeker Recreation and Park District to opt in to the California Uniform Public Construction Cost Accounting Act (CUPCCAA).

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt  
Noes: None  
Abstain: None  
Absent: None  
The motion was approved.

**D. NOMINATION AND REASSIGNMENT OF CAMP MEEKER FOREST SUBCOMMITTEE MEMBER** *(Directors, 5 minutes)*

**DESCRIPTION:** Reassignment of Director Bongardt to replace Director Helfrich on the Camp Meeker Forest Subcommittee.

**ACTION:** A motion was made by Director Helfrich and seconded by Director Almquist to nominate Director Bongardt to replace Director Helfrich on the Camp Meeker Forest Subcommittee.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt  
Noes: None  
Abstain: None  
Absent: None  
The motion was approved.

**E. PROPOSAL TO INSTALL TEMPORARY GATES AT PARK ENTRANCES** *(Director Almquist, 5 minutes)*

**DESCRIPTION:** Director Almquist presented several proposed locations for the installation of temporary gates and signage at park entrances to prevent motorized vehicle access within the forest conservation easement.

**ACTION:** A motion was made by Director Helfrich and seconded by Director Bongardt to authorize Director Almquist to install the gates and signs with the removal of the word “unauthorized” before motor vehicles, and the cost not to exceed \$2,000.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt  
Noes: None  
Abstain: None  
Absent: None  
The motion was approved.

**F. CAMP MEEKER SOCIAL CLUB – PROPOSED 2026 EVENT DATES AND RENTAL FEE WAIVER REQUEST** *(Director Bell-Alper, 5 minutes)*

**DESCRIPTION:** Director Bell-Alper presented proposed 2026 dates for Camp Meeker Social Club community events to be held at Anderson Hall and requested Board consideration of a waiver of the associated rental fees, if no paying events are requested on the dates.

**ACTION:** A motion was made by Director Almquist and seconded by Director Bongardt, to approve the dates of 3/14/2026, 6/13/2026, 9/12/2026, and 12/12/2026 for the Camp Meeker Social Club community events and waive the associated fees.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

**G. UPDATE: CAMP MEEKER FOREST WEBSITE CONTENT** (*Katie Sherwin, 5 minutes*)

**DESCRIPTION:** Ms. Sherwin presented the proposed content for a new section of the District's website related to Camp Meeker Forest.

**ACTION:** A motion was made by Director Almquist and seconded by Director Bongardt to approve the website content and make it live with an update to the map to only show parking.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

**9. DIRECTORS' REPORTS**

Description: Director Almquist reported that he has been looking into permit requirements to clear the slide at Baumert Dam. He has received quotes from a geotechnical engineer as well as a couple of contractors and has determined a low-cost temporary fix to prevent additional damage during the next rainstorm. No action was taken.

**10. ADJOURNMENT**

As there was no further business to be brought before the Board at this time, a motion was made by Director Bell-Alper, and seconded by Director McDaniel, that the meeting be adjourned.

Ayes: Bell-Alper, Helfrich, McDaniel, Almquist, Bongardt

Noes: None

Abstain: None

Absent: None

The motion was approved.

The meeting adjourned at 8:22 p.m.

Respectfully submitted,  
Katie Sherwin