

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, January 18, 2011, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by President Watson at 7:00 p.m.

II. ROLL CALL

Directors Anderson, Ming, Murchison and Watson were present when the meeting was called to order.
Director Fawcett was absent.

III. APPROVAL OF AGENDA

President Watson advised that Item C would be addressed by written contact with Ms. Moore answering her concerns.

A motion was made by Michael Ming, and seconded by Cathie Anderson to approve the agenda as revised.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Gary Helfrich, Captain of the CMVFD, informed the Board that he will attend the Recreation & Park Board meetings each month to report regarding Fire Department activities and requested a recurring report item be added to the Board's agenda similar to that of the water contractor. His term will be for the next year. He went on to advise that structural changes (required by Cal OSHA) would be made to the fire station. Phase I will be a widening of the bay door in the spring and Phase II will include installation of payment and re-paving the slab all the way to the BB court. He also advised that Chief Meyer is retiring in April. Discussion ensued.

VI. CONSENT ITEMS

A. Approval of minutes

As there were no additions, deletions, or corrections to the minutes of December 21, 2010, a motion was made by Seth Murchison, and seconded by Michael Ming to approve the minutes as submitted.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of claims

After discussion, motion was made by Cathie Anderson, and seconded by Michael Ming to approve warrant requests G2010-2011-010 (R&P-January) \$2,185.49, and W2010-2011-007 (Water-January) \$9,472.90.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval: Flat Charge Transfer

Ms. Doran-Girard explained the process for transfer of the flat charges collected via the County tax rolls in December and April. These collections appear in the FAMIS reports for those months and the District is responsible for allocation of moneys received to appropriate District accounts via journal entry.

After discussion, motion was made by Michael Ming, and seconded by Seth Murchison to approve the journal entry to effect transfer of funds per the December 31, 2010 FAMIS report in the amount of \$71,753.50 to debt funds for the Dept of Water Resources and USDA loans. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Administrative and financial report

Ms. Doran-Girard detailed various items of correspondence as well as the progress of administrative tasks including submission of the State Controller's Office Local Government Compensation report, publication of the District's financial audit for 6/30/2010, and production of the Districts federal 1099s for 2010.

E. Board Action List

Director Murchison requested that the Action Item List review be postponed until the February Board meeting. The Board agreed.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton reported that the year-end volumes report and advised the year-end production loss totaled 7.18%; and, further, that the year-end pro-ratio report established the 2011 costs for Occidental/Camp Meeker at 30% and 70% respectively. He informed the Board that all else is well with the system.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. WATER SYSTEM COSTS: METER RISERS

DESCRIPTION: Russian River Utility advised that meter risers are needed for a number of customer meters, as these are located in high water areas. The estimated costs for the meter-risers equipment are \$1530.00 and that Russian River Utility will absorb the labor costs.

ACTION: After discussion, a motion was made by Michael Ming, and seconded by Cathie Anderson to approve the estimated costs for meter risers in the amount of \$1,530.00.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IX. NEW BUSINESS

B. CUSTOMER CORRESPONDENCE-81 SYLVANIA

DESCRIPTION: Douglas and Fonda Dietz, owners of 81 Sylvania, have written to appeal the "new service" connection fee for this property. The previous owners lost the property to foreclosure and the service was suspended for over 12 months. Mr. Dietz presented his case to the Board and stated that all past due amounts have been paid. He is asking the Board for relief from water service connection fee of approximately \$6,000.00. Jamie Dunton and Michael Ming spoke at length regarding application of the water code and re-installation of meter and service.

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It was their feeling this could be worked out. Director Ming feels that he needs further information regarding the application of bankruptcy/foreclosure laws with respect to local requirements and confirmation of billing and payment issues for parcel 075-260-024, 81 Sylvania.

ACTION: In response to customer appeal, the Board will further discuss this issue with District Counsel, Malcolm Manwell, and research the billing and payment history of this parcel.

C. CUSTOMER CORRESPONDENCE-47 HAMPTON ROAD

DESCRIPTION: Mary Moore, owner of a duplex at Hampton, has written to protest water bills and increased costs. She would like the Board to afford her some consideration as she cannot afford the increased costs.

ACTION: Per Board agenda approval, this item was removed for further contact with customer.

X. UPDATE ACTION ITEM LIST (Watson, 10 minutes)

DESCRIPTION: The Board maintains an Action Item List with due dates and assigned responsibilities. This is a routine review and update.

ACTION: Per consent item discussion, this item is tabled until the February meeting.

XI. DIRECTORS' REPORTS

Seth Murchison reported that attendance at the recent Supper club was good. In addition to good food, the venue included the performance of a seven-piece band. Michael Quigley, former chef at Café LoLo will be preparing the meal for the February event. Additionally, a "Camp Meeker Only" event is being planned at St. Dot's.

Cathie Anderson advised that the year is off to a good start with three rentals scheduled for Anderson Hall.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Seth Murchison, and seconded by Cathie Anderson that the January 2011 meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD