

Notice of the Regular Meeting
of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, September 21, 2010, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your name and where you are from so that this information can be entered into the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entries
- D. Administrative and financial report

VII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

Report on operations for the current month.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. DISTRICT PARLIAMENTARY PROCEDURES (10 minutes; Fawcett)

DESCRIPTION: Director Fawcett will review procedures followed by the Board regarding the making of motions and other procedures based on Robert's Rules of Order. This is a continuation of discussions at the August Board meeting.

PROPOSED ACTION: The Board will decide what procedural rules it will follow

B. WATER MAIN REPAIR-TOWER BRIDGE (5 minutes; Fawcett)

DESCRIPTION: Director Fawcett will present a report on the project's status and the Board will review inspection documents and an invoice from Piazza Construction for approval.

PROPOSED ACTION: The Board may/may approve final payment to the contractor for repair services to the bridge.

C. WEBSITE DEVELOPMENT (5 minutes; Fawcett)

DESCRIPTION: Director Fawcett will present a progress report regarding upgrading of the District website.

PROPOSED ACTION: The Board may/may not direct further action.

D. WATER RATE INCREASE AND SETTING THE PUBLIC HEARING--ORDINANCE NO. 10.

DESCRIPTION: The Board has previously reviewed and approved a budget for the fiscal year, including sources of probable revenue. It appears that the District will be short in its funding and therefore it is proposed that the Board raise water rates as follows:

CURRENT WATER RATES	
Consumption Block (in units = 1,000 gallons)	Rate per Unit
0	\$2.00
4	\$3.00
10	\$6.00
15	\$12.00
30	\$24.00

PROPOSED WATER RATES	
Consumption Block (in units = 1,000 gallons)	Rate per Unit
0	\$2.00
5	\$7.50
10	\$15.00
15	\$25.00
30	\$45.00

These increases are proposed for the remainder of Fiscal Year 2010-2011 and beyond, with the rate increase to start **effective December 1, 2010**

PROPOSED ACTION: The Board will set a public hearing for November 16, 2010 to allow the public to register protest and to review and consider adopting the above proposed rate increases and the Board is expected to direct staff to serve notice and post the proposed ORDINANCE change in accordance with law.

IX. NEW BUSINESS

- E. **ROADSIDE DUMPING AND TRASH REMOVAL ISSUES (10 minutes; Meyer)**
DESCRIPTION: Katrena and John Meyer, Camp Meeker residents, have asked for time on the agenda to discuss roadside dumping in her neighborhood and trash removal issues community-wide.
PROPOSED ACTION: The Board may/may not take action.

- F. **RESOLUTION 2010-10: ADOPTION OF FINAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2011 (10 minutes; Watson)**
DESCRIPTION: The Board will review the final budget for the fiscal year ending June 30, 2011 as required by California law.
PROPOSED ACTION: The Board may/may not approve Resolution 2010-10 adopting a final budget for the fiscal year ending June 30, 2011 as required by California law.

- G. **HISTORY PROJECT: EXTERNAL HARD DRIVE PURCHASE FOR DISTRICT USE (10 minutes; Anderson)**

DESCRIPTION: The History group has begun to acquire scans of vintage photographs and hard copies of other materials relative to the history of Camp Meeker that will require archival disk space that the District does not present have. Options are 1TB, 5400RPM, 8MB Cache External Hard Drive at a cost of \$219.99 or 500GB, 7200 RPM, 16MB Cache at a cost of \$139.99. Both drives have 800/400 Firewire and USB 2.0 connections to be purchased from Other World Computing. Price does not include shipping and tax. The smaller drive is a better choice for transfer of video footage as it is faster.

PROPOSED ACTION: The Board may/may not purchase an external hard drive for archival use in preserving documents, images and audio/video footage.

H. ROUNDABOUT AND PLAY EQUIPMENT INSPECTION AND REPAIR (10 minutes; Watson)

DESCRIPTION: The Board has been advised of a hazard condition on the children's roundabout at the beach area and will discuss inspection of all District-owned equipment in the beach area and repair or replacement.

PROPOSED ACTION: The Board may/may not direct further action on this matter.

I. PORTABLE TOILET AT FIREHOUSE (5 minutes; Fawcett)

DESCRIPTION: Currently, the District rents a portable toilet from April through September at a monthly cost of \$155.82. Should the District keep it the entire year (at an additional cost of \$934.92 per year) or for a longer period than six months (at \$155.82 per month)?

PROPOSED ACTION: The Board will decide whether to extend the contract of the portable toilet.

XI. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XII. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing. Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting. Submit your agenda items to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419 or admin@campmeeker.org. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.