

Notice of the Regular Meeting  
of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, October 19, 2010, 7:00 pm  
DISTRICT OFFICE (NEXT TO FIREHOUSE)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. OFFICER ELECTION: BOARD PRESIDENT

DESCRIPTION: Director Fawcett has advised that he is no longer able to serve as Board President; therefore, the Board will discuss; and, possibly, elect a director to fulfill officer duties.

PROPOSED ACTION: The Board will review and elect a replacement officer.

V. STATEMENTS OF ABSTENTION

VI. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your name and where you are from so that this information can be entered into the minutes.

VII. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Administrative and financial report

VIII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

Report on operations for the current month.

IX. UNFINISHED AND CONTINUING BUSINESS

A. BOARD SUB-COMMITTEE ASSIGNMENTS (10 minutes; Murchison)

DESCRIPTION: Director Fawcett has advised that he is no longer able to serve as Board President and complete various committee assignments; therefore, the Board will discuss; and, possibly, revise committee responsibilities.

PROPOSED ACTION: The Board may/may not take action on this matter.

B. ROUNDABOUT AND PLAY EQUIPMENT INSPECTION AND REPAIR (10 minutes; Watson)

DESCRIPTION: The Board has been advised of a hazard condition on the children's roundabout at the beach area and will discuss progress of inspection and repair/replacement of all District-owned equipment.

PROPOSED ACTION: The Board may/may not direct further action on this matter including directing repairs and/or replacement of District-owned equipment.

- C. WEBSITE DEVELOPMENT (20 minutes; Fawcett)  
DESCRIPTION: Director Fawcett will report on completion of the new District website, review new features to the website, direct review of the website, and call for the assignment of responsibilities for the various content areas of the website.  
PROPOSED ACTION: The Board may/may not direct further action.
- D. PORTABLE TOILET AT FIREHOUSE (5 minutes; Doran-Girard)  
DESCRIPTION: No action either to remove or retain this equipment at the September 21 meeting and staff would like instruction as to removal or retention.  
PROPOSED ACTION: The Board will decide whether to extend the contract of the portable toilet.
- E. DISTRICT OFFICE HEATER AND CLEANING (10 minutes; Fawcett)  
DESCRIPTION: The Board previously allocated \$1,200.00 to provide heat to the District Office. Director Fawcett will propose that the District Administrator engage the services of a contractor to complete this task.  
PROPOSED ACTION: The Board will decide whether to direct the District Administrator to engage the services of a contractor to provide heat to the District Office.

#### IX. NEW BUSINESS

- F. PAY PAL ACCOUNT (10 minutes; Fawcett)  
DESCRIPTION: A feature of the new website will enable online payments for District events and activities, rental of Anderson Hall in particular. Director Fawcett will propose setting up a PayPal account for this purpose. No cost will be incurred, but the District will have to open bank account for the purpose, which will require a minimum deposit not to exceed \$500.  
PROPOSED ACTION: The Board will decide whether to open a PayPal account and associated bank account. The bank account will, as with other District bank accounts, require two officer signatures. A process will be established for transfer of funds to the County of Sonoma accounts and the minimum deposit not to exceed \$500.
- G. HISTORY PROJECT: REQUESTS FOR ACTION (10 minutes; Anderson)  
1. REMOVAL OF CMVFD TABLES/CHAIRS  
2. FUNDRAISER SEED MONEY  
DESCRIPTION:  
1.) The Board will discuss plans for display of the History Project research and proposed request to CMVFD to remove their tables, chairs and any related equipment to other storage so that space is available in the District office for this phase of the project.  
2.) The History Group is proposing to issue a 2011 calendar comprised of "old" and "new" photographs of various sites in Camp Meeker and sell this memento to the community at large in order that the group contribute to expenses incurred in the project. Cost estimates will be available at the meeting.  
PROPOSED ACTION: The Board may/may not take action on these items.
- H. DISTRICT LIABILITY: INSTALLATION OF PARKING STOPS (10 minutes; Watson)  
DESCRIPTION: The Board will discuss the installation of parking stops in the parking area adjacent to the Post Office and may assign a Board member to resolve this issue.  
PROPOSED ACTION: The Board may/may not direct further action on this matter.

I. CHENOWETH LAND ACQUISITION (15 minutes; Murchison)

DESCRIPTION: Director Murchison has expressed interest in the acquisition of Chenoweth properties that are currently on the market for \$1.6 million dollars.

PROPOSED ACTION: This is a discussion item only. No action will be taken.

J. BOARD RESPONSIBILITIES AND TASK LIST (20 minutes; Fawcett)

DESCRIPTION: Director Fawcett proposed that the Board create an Action Item List with due dates and assigned responsibilities that is routinely reviewed and updated under Ongoing and Unfinished Business.

PROPOSED ACTION: The Board will decide whether to maintain an Action Item List and update/review monthly at regular Board meetings.

XI. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XII. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing. Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting. Submit your agenda items to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419 or [admin@campmeeker.org](mailto:admin@campmeeker.org). Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.