

Notice of the Regular Meeting
of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, November 16, 2010, 7:00 pm
ANDERSON HALL, 101 LAKESIDE
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your name and where you are from so that this information can be entered into the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Administrative and financial report
- D. Board Action List

VII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

Report on operations for the current month.

VIII. PUBLIC HEARING ON ORDINANCE #10: INCREASE IN WATER RATES

A. OPEN PUBLIC HEARING

The Board will take and review public comment on Proposed Ordinance No. 10, which proposes to an increase of water rates. The rate increase is the result of declining revenue due to consistently reduced consumption since 2005. The proposed rates are estimated to increase total revenue by \$21,680 per year and increase the average monthly water bill by an estimated \$4.99.

B. CLOSE PUBLIC HEARING.

IX. UNFINISHED AND CONTINUING BUSINESS

A. WATER RATE INCREASE: ADOPTION OF ORDINANCE NO. 10 (10 minutes; Fawcett)

DESCRIPTION: Proposed increase of water rates as shown in the table below, effective December 1, 2010. The rate increase is the result of declining revenues due to consistently reduced consumption since 2005. The proposed rates are estimated to increase total revenue by \$21,680 per year and increase the average monthly bill by \$4.99.

CURRENT WATER RATES	
Consumption Block (in units = 1,000 gallons)	Rate per Unit
0	\$2.00
4	\$3.00
10	\$6.00
15	\$12.00
30	\$24.00

PROPOSED WATER RATES	
Consumption Block (in units = 1,000 gallons)	Rate per Unit
0	\$2.00
5	\$7.50
10	\$15.00
15	\$25.00
30	\$45.00

PROPOSED ACTION: The Board will decide whether to adopt resolution 2010-010.

B. **ROUNABOUT AND PLAY EQUIPMENT REPAIR (10 minutes; Murchison)**

DESCRIPTION: The Board has been advised of a hazard condition on the children's roundabout at the beach area and will discuss progress of repair/replacement of this equipment.

PROPOSED ACTION: The Board may/may not direct further action on this matter including directing repairs and/or replacement of the roundabout.

C. **WEBSITE: RESOLUTION 2010-011**

BANK OF THE WEST SAVINGS ACCOUNT (10 Minutes; Fawcett)

DESCRIPTION: In order to establish a business savings account at Bank of the West to accommodate use of PayPal services as discussed at the October Board meeting, the Board must adopt an appropriate resolution to establish the account.

PROPOSED ACTION: The Board will decide whether to adopt Resolution 2010-011.

X. **NEW BUSINESS**

D. **CAL CARD CREDIT CARD ACCOUNT (10 minutes; Fawcett)**

DESCRIPTION: A feature of the new website will enable online payments for District events and activities, rental of Anderson Hall in particular. Some of the software to accomplish this requires a small recurring charge to a credit card. The District presently has no credit card account. Purchases are funded via staff credit cards and reimbursed. Two credit cards will be issued by US Bank with a \$1500 limit each: one to the Board President and one to the Board Treasurer. Staff will administrate and review the bills prior to payment and all purchases will be submitted to the District's administrator. This program was developed by the State and is used by a number of other Districts including OCSD.

PROPOSED ACTION: The Board will decide whether to apply for a Cal Card account and assign signatures and staff responsibilities.

- E. WATER SYSTEM: SYSTEM EVALUATION (10 minutes; Fawcett)
DESCRIPTION: The Board, upon recommendation from Counsel, will discuss the wear and tear to the water system equipment.
PROPOSED ACTION: The Board will decide whether to conduct an evaluation of water system equipment needs and implement an appropriate planning process.
- F. REQUEST FOR FUNDING: VOLUNTEER FIRE DEPARTMENT SPAGHETTI FEED.
(5 minutes; Watson)
DESCRIPTION: The Board will review a request to fund proposed raffle and kids prizes at the Volunteer Fire Department Spaghetti Feed scheduled for November 13. The District has previously donated \$400 to this cause.
PROPOSED ACTION: The Board whether to donate \$400 to the CMVFD Spaghetti Dinner.
- XI. UPDATE ACTION ITEM LIST (10 minutes; Fawcett)
DESCRIPTION: The Board maintains an Action Item List with due dates and assigned responsibilities. This is a routine review and update.
PROPOSED ACTION: The Board will add to the Action Item List and assign responsibilities.
- XII. DIRECTORS' REPORTS
DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.
PROPOSED ACTION: No action or discussion to take place.
- XIII. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing. Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting. Submit your agenda items to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419 or admin@campmeeker.org. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.