

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District
Tuesday, July 20, 2010, 7:00 pm
5240 Bohemian Highway (Next to Firehouse)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by President Fawcett at 7:00 p.m.

II. ROLL CALL

Directors Anderson, Fawcett, Murchison and Watson were present. Director Ming was absent.

III. APPROVAL OF AGENDA

As there were no corrections, additions, or deletions to the agenda as published, a motion was made by Cathie Anderson to approve the agenda as presented.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Fred Meyer expressed concern regarding access to 911 services at Anderson Hall as the pay phone has been removed. Cathie Anderson advised that a phone line is being installed that will allow 911 access from a telephone in the kitchen area. Costs of the private pay phone service have become excessive.

Jerry Garner expressed concern relative to the historical accuracy of information regarding sites in Camp Meeker. He has doubts that the Tower Road structure is the original sawmill rather it is a staging area for transporting logs to the sawmill. He cites photographs on the Anderson Hall walls as his basis for this theory.

VI. CONSENT ITEMS

A. Approval of minutes

As there were no additions, deletions, or corrections to the minutes of June 15, 2010 as submitted, a motion was made by Cathie Anderson to approve the minutes as written.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of claims

After discussion and correction of July water expenses, motion was made by Jeff Fawcett to approve warrant requests G2009-2010-014 (R&P-Year-End) \$1,013.25, G2010-2011-001 (R&P-July) \$3,962.72, D2009/2010-2011-013 (Dam-Questa) \$7,915.61, W2009-2010-018 (Water-Year-End) \$15,603.03 and W2010-2011-001 (Water-July) \$7,380.70.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entries

Ms. Doran-Girard presented journal entries for fiscal year-end June 30, 2010 for re-classification and re-allocation of various expenses as well as corrections of balances forward at June 30,2009 that were not previously adjusted.

A motion was made by Jeff Fawcett to approve journal entries as presented.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Administrative and financial report

Ms. Doran-Girard reviewed various items of correspondence and advised regarding the progress of the direct charge billing process. The Board agreed to hold a public hearing on August 8, 2010 at noon for review and approval of the 2010-2011 Direct Charge list.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton reported that operations are all on track. The CMRP-OCSD split remains at 70%-30%. Camp Meeker customer usage is 113 gallons per customer/per day and OCSD is 220-gallons/per customer/per day, which is inclusive of commercial uses.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. WATER MAIN REPAIR-TOWER BRIDGE

DESCRIPTION: Rich Ingram advised that it is estimated that construction on the Tower Bridge repair will occur within the next few weeks and construction will take about a week. Camp Meeker residents will be notified regarding the shutdown as well as the CMVFD. Jamie Dunton advised that the construction would have no impact on the flow needed for fire use.

ACTION: No action was taken.

B. CAMP MEEKER COMMONS

DESCRIPTION: Director Fawcett presented a progress report about the latest phase of the redevelopment and renovation of District recreation areas and advised that he will be meeting with Lisa Huelette regarding grant funding for multi-faceted projects. He will present a more detailed report at the August Board meeting.

ACTION: No action was taken.

C. WEBSITE DEVELOPMENT

DESCRIPTION: Director Fawcett will present a progress report upgrading the District website in August.

ACTION: The Board took no action.

D. WATER RATES ADJUSTMENT

DESCRIPTION: Director Fawcett reviewed the projected water budget shortfall, alternatives for covering the shortfall through adjustments to current water rates, a plan for hearings on the need for adjustments to water rates and to solicit ideas from community members prior to implementation.

A discussion was initiated by Fred Meyer regarding commercial water hauling and the feasibility of sales to the CDF station. Gary Helfrich pointed out that the advantage to selling water commercially is to protect Camp Meeker's present allocation from the State

ACTION: No action was taken.

NEW BUSINESS

E. WATER METER INSTALLATION: 160 REDWOOD

DESCRIPTION: Jerry D. Garner of 160 Redwood related the current status of permitting for his property at 160 Redwood, Camp Meeker. Considerable discussion ensued regarding the permit process and the need for a final occupancy permit prior to installation of a meter.

ACTION: The Board will further research this issue and report back

F. RESOLUTIONS 2010-007 AND 2010-008: APPROVAL OF FISCAL 6/30/2010 YEAR-END BUDGET ADJUSTMENTS

DESCRIPTION: Budgets and appropriations must conform to California state law at fiscal year-end; therefore, it is necessary to make adjustments at the close of the year to conform to state requirements. The items presented will insure the District's compliance.

ACTION: A motion was made by Cathie Anderson and seconded by Seth Murchison to approve Resolution 2010-007 and Resolution 2010-008 to insure the District's compliance with state requirements at fiscal year end.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

G. END OF SEASON GATHERING/ICE CREAM SOCIAL

DESCRIPTION: Director Anderson requested that the District sponsor a season's end "Ice Cream Social" gathering be funded and held at the District office. Discussion ensued regarding this event.

ACTION: A motion was made by Jeff Fawcett to approve funding of \$300.00 or less for an "end-of-season" gathering in conjunction with the local history group to be held at the District office on September 5 from 1-4 p.m.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

H. LOCAL HISTORY PROJECT: Mailing Costs

DESCRIPTION: Director Anderson presented a report regarding the Local History Group's project and its progress. The group wishes to send out a newsletter to solicit historical information from Camp Meeker residents and provide information about District projects. It is requesting that the Board fund the mailing costs.

ACTION: A motion was made by Jeff Fawcett that the approve funding for the Local History Group's mailing/newsletter in the amount of \$300.00.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

I. ANDERSON HALL

DESCRIPTION: Director Anderson reported regarding the painting of the kitchen at Anderson Hall. She advised that the phone line is in and is set up for use in local and emergency calls as well as to receive calls.

ACTION: The Board took no action.

XI. DIRECTORS' REPORTS

Seth Murchison reported that the Supper Club is doing well and advised that the next Supper Club is scheduled for August 25. He also advised that he will be sharing the tasks for the Supper Club in the future due to his educational commitment.

Cathie Anderson requested that the discarded dam boards be used in the project to repair the Armand Girard grove and also inquired about installation of the bulletin board. It was noted that the old bulletin board is no longer at the District office site.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson that the July meeting of the Camp Meeker Board of Directors be adjourned.

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD