

Notice of the Regular Meeting  
of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, December 21, 2010, 7:00 pm  
DISTRICT OFFICE, 5240 Bohemian Highway (Next to Firehouse)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your name and where you are from so that this information can be entered into the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Administrative and financial report
- D. Board Action List

VII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

Report on operations for the current month.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. ANDERSON HALL INSPECTION (10 minutes; Fawcett)

DESCRIPTION: In light of unexpected repairs, the Board previously discussed having Anderson Hall inspected in order to evaluate other repairs and properly maintain the building. Peter Crawford of Camp Meeker has agreed to do the work for \$395.

PROPOSED ACTION: The Board will decide whether to approve the work to be performed by Peter Crawford for the sum of \$395.

IX. NEW BUSINESS

B. APPROVAL: DRAFT OF AUDITED FINANCIAL STATEMENTS 6/30/2010  
(10 minutes; Fawcett)

DESCRIPTION: The Board will review the final draft of the District's audited financial statements for the fiscal year ended 6/30/2010 prepared by the District's auditor, Larry Johnson, CPA.

PROPOSED ACTION: The Board may/may not approve the final draft of the June 30, 2010 financial statements and direct the auditor to prepare copies of the final document for distribution to the required public agencies, directors and for web publication.

- C. **PARKING BARRIER INSTALLATION: GHILOTTI CONSTRUCTION BID** (10 minutes;  
DESCRIPTION: The Board will review a bid from Ghilotti Construction for the purchase and installation of K-rail barriers in the parking lot running 220 feet from the post office to the grove. Estimated cost \$9,300.00  
PROPOSED ACTION: The Board will decide whether to go forward with the installation of the k-rail barriers in the District's parking area by Ghilotti Construction at an estimated cost of \$9,300.00.
- D. **ANDERSON HALL: REPLACEMENT OF FIRE ALARM CONTROL PANEL**  
DESCRIPTION: Inspection of the fire control and warning system at Anderson Hall by Santa Rosa Fire Equipment has determined that the fire alarm control panel is defective and it will be necessary to replace the panel at an estimated cost of \$985.26.  
PROPOSED ACTION: The Board may/may not approve replacement of the fire control panel.
- X. **UPDATE ACTION ITEM LIST** (10 minutes; Fawcett)  
DESCRIPTION: The Board maintains an Action Item List with due dates and assigned responsibilities. This is a routine review and update.  
PROPOSED ACTION: The Board will add to the Action Item List and assign responsibilities.
- XI. **DIRECTORS' REPORTS**  
DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.  
PROPOSED ACTION: No action or discussion to take place.
- XII. **ADJOURNMENT**

#### HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing. Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting. Submit your agenda items to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419 or [admin@campmeeker.org](mailto:admin@campmeeker.org). Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.