

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, August 17, 2010, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by President Fawcett at 7:00 p.m.

II. ROLL CALL

Directors Anderson, Fawcett, Murchison and Watson were present. Director Ming was absent.

III. APPROVAL OF AGENDA

As there were no corrections, additions, or deletions to the agenda as published, a motion was made by Cathie Anderson to approve the agenda as presented.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Gary Helfrich initiated a discussion relative to an item regarding the dumpster use during the Directors' Report section of the August 8 special meeting that, in his opinion, violated the Brown Act. President Fawcett advised that District Counsel Manwell agrees that there was a violation of a minor nature. The item will be placed on the agenda in September and President Fawcett will communicate with Mr. Helfrich regarding this issue.

VI. CONSENT ITEMS

A. Approval of minutes

As there were no additions, deletions, or corrections to the minutes of July 20, 2010 and the minutes of August 8, 2010 as submitted, a motion was made by Cathie Anderson, seconded by Lynn Watson to approve the minutes as written.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of claims

After discussion, motion was made by Seth Murchison, seconded by Cathie Anderson to approve warrant requests G2010-2011-002 (R&P-August) \$3,663.02, and W2010-2011-002 (Water-August) \$12,413.58.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Administrative and financial report

Ms. Doran-Girard reported regarding various items of correspondences including correspondence relative to available Grant funding from the California Department of Parks and the status of installation of the phone line at Anderson Hall as well as other pending District tasks.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Hal Wood reported regarding that the loss production is running between 6-7% for the water system. He suggested that the Board call a Joint Powers meeting with Occidental Community Services to discuss acquisition of the right of way around the well site and the long-term repair at Alliance.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. WATER MAIN REPAIR-TOWER BRIDGE

DESCRIPTION: Director Fawcett presented a report on the project's status and advised that Piazza Construction will begin on August 23.

ACTION: The Board took no action.

B. CAMP MEEKER COMMONS

DESCRIPTION: Director Fawcett advised that he had met with Lisa Huelette about the continuing redevelopment and renovation of District recreation areas. It will be necessary to find funding for scoping of further development. Grant dollars are currently difficult to come by. Jeff will be meeting with a carpenter to discuss the Grove and recognition. Fred Meyer advised that the creek project is using firehouse electricity for the pumps and the CMVFD would like to discuss reimbursement for these costs at the September meeting.

ACTION: The Board took no further action.

C. WEBSITE DEVELOPMENT

DESCRIPTION: Director Fawcett presented sample artwork for the upgrading of the District website and briefly explained web page basics. At the request of Director Fawcett, Layna Berman discussed aspects of the designs presented. Considerable review and discussion ensued.

ACTION: The Board took no action.

D. WATER RATES ADJUSTMENT

DESCRIPTION: Director Fawcett reviewed the proposed water rate adjustment alternatives to cover the shortfall in the current water budget and scheduling the notice of the public hearing for changes to water rates. After considerable discussion of the alternatives, it was agreed that Scenario 1 (presented in Board packet) will be used with appropriate notification and public hearings requirements completed prior to any rate increase adoption. This item will be placed on the September 21, 2010 agenda.

ACTION: The Board took no action on this matter.

E. WATER METER INSTALLATION: 160 REDWOOD

DESCRIPTION: Director Fawcett reported regarding the 160 Redwood/Garner matter and advised the Board will forward a letter explaining requirements for reconnection. The letter will be reviewed for appropriate language to meet County of Sonoma, Permit and Resource Management Department requirements by District Counsel Manwell.

ACTION: The Board took no action on this matter.

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ACTION: The Board took no action on this matter.

IX. NEW BUSINESS

F. DISTRICT OFFICE CLEANING

DESCRIPTION: Director Fawcett will ask for requested an allocation of \$50 for a cleanup of the District Office.

ACTION: A motion was made by Seth Murchison, seconded by Cathie Anderson to allocate \$50 for a cleanup of the District Office.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

G. DISTRICT PARLIAMENTARY PROCEDURES

DESCRIPTION: Director Fawcett reviewed procedures followed by the Board regarding the making of motions and other procedural matters based on Robert's Rules of Order. Considerable discussion ensued regarding formal versus informal functioning and various aspects of parliamentary procedures with inclusion of the comments of the public present.

ACTION: A motion was made by Lynn Watson, seconded by Seth Murchison to continue discussion of the procedures to be followed by the Board at the September meeting.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

XI. DIRECTORS' REPORTS

Director Anderson suggested that the Porta-let that the District is leasing be removed as PCI has one in place for the Dam project. Secondly, she advised that the District's ice cream social would be held on September 5 from 1-4 p.m. at the basketball court. History group members will be volunteering their services to scoop and solicit community participation in History group activities. The newsletter will be mailed shortly.

Director Murchison informed the group that the next Supper Club will occur on August 30.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, seconded by Seth Murchison that the August meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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