

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District
Tuesday, April 20, 2010, 7:00 pm
ANDERSON HALL, 101 LAKESIDE
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Fawcett.

II. ROLL CALL

Directors Anderson, Fawcett, Ming and Watson were present. Director Murchison was absent.

III. APPROVAL OF AGENDA

As there were no corrections, additions, or deletions to the agenda as published, a motion was made by Cathie Anderson to approve the agenda as presented.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Gary Helfrich informed the Board that repairs have been needed to the firehouse slab for several years. These repairs will be quite disruptive, as it will be necessary to move the trucks to the basketball area during the repair/construction process. Mike Ming agreed to function as liaison with the Fire Department. Additionally, Gary asked that the Board allow the Fire Department to store lockers and turnouts in the District office space. Fred Meyer advised that one of the smoke detectors at Anderson Hall is in need of repair and that Santa Rosa Fire Equipment can perform this service.

VI. CONSENT ITEMS

A. Approval of minutes

As there were no additions, deletions, or corrections to the minutes of March 16, 2010 as submitted, a motion was made by Cathie Anderson to approve the minutes as written.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of claims

A motion was made by Jeff Fawcett to approve warrant requests G2009-2010-010 (R&P-April) \$6,838.95, W2009-2010-015 (Water-April) \$8997.86 and W2009-2010-016 (Water-April #2) \$2,861.72.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Administrative and financial report

Ms. Doran-Girard reported regarding various items of correspondence including a "longevity" refund of \$344.00 from SDRMA, Worker Compensation policy and grant information from California Department of Parks and Recreation.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton of Russian River Utility reported that meters have been installed underneath Anderson Hall and at the Fire House for the Dutch Bill Creek restoration project. System operations are proceeding normally and presently there are no problems.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. WATER MAIN REPAIR-TOWER BRIDGE

DESCRIPTION: In the absence of Rich Ingram from Brelje and Race, Jeff Fawcett reported that the permits for the Tower Bridge repair are being processed by PRMD and approval is expected later this week. Downtime for the repair is expected to be one week, the completion timeline remains as previously discussed, and costs remain as quoted to the Board.

ACTION: The Board took no action.

B. RESOLUTION 2010-002 LOCAL TAXPAYER, PUBLIC SAFETY AND TRANSPORTATION PROTECTION ACT.

DESCRIPTION: A ballot measure has been filed with the California Attorney General's office called the Local Taxpayer, Public Safety and Transportation Protection Act. Its intent is to close loopholes and prevent the state from borrowing, raiding, or otherwise redirecting local Government, transportation, and public transit funds. "Save Local Services" is a coalition of local governments, transportation advocates, business, labor, public safety, and others working to place the Local Taxpayers, Public Safety and Transportation Protection Act on the November 2010 ballot. The Board approved joining the coalition on March 16, 2010. This Resolution is a follow-up item to complete the process of joining the coalition.

ACTION: A motion was made by Jeff Fawcett to approve Resolution 2010-002 to complete the process of joining the "Save Local Services" coalition.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IX. NEW BUSINESS

C. REMODEL/RENOVATION PLAN DISTRICT OFFICE

DESCRIPTION: Jeff Fawcett advised that the Board agreed at their March 16 meeting to discuss a comprehensive plan to repair/renovate/remodel the existing District office to appropriately protect District and local history records and equipment as well as provide restroom facilities for meetings and events. Gary Helfrich provided background information regarding the initial construction requirements and permitting for the District office building. Considerable discussion ensued. Jeff Fawcett will follow-up with PRMD's well and septic folks to research current requirements and other relevant issues.

ACTION: A motion was made by Cathie Anderson to approve replacement of the heater in the District office by Tom Gonnella at a cost of \$1200 including upgrading the electrical system, if needed. Services are to include appropriate permitting.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. WATER SYSTEM TOUR

DESCRIPTION: The Board discussed arrangements and an appropriate date for a tour of the water system facilities. After discussion of various dates and the anticipated number of interested individuals, it was agreed that Jeff Fawcett, Mike Ming, and Jamie Dunton will tour the system to determine if this is a workable event.

ACTION: The Board took no action.

E. RESOLUTION 2010-003 DEFINITION OF MINOR AND MAJOR CONTRACT LIMITS

DESCRIPTION: The Board initiated discussion regarding an expedited bid process for minor and major contracts and several issues arose requiring further research and legal review.

ACTION: The Board postponed consideration of Resolution 2010-003 until the May meeting.

F. REQUEST FOR FUNDING: YOUTH ACTIVITIES VOLUNTEER FIRE DEPARTMENT PANCAKE BREAKFAST.

DESCRIPTION: The Board reviewed a request to fund proposed youth activities in the amount of \$400 at the Volunteer Fire Department Pancake breakfast scheduled for May 25.

ACTION: A motion was made by Michael Ming to approve the request for funding of youth activities at the Fire Department Pancake Breakfast at a cost of \$400.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

XI. DIRECTORS' REPORTS

Cathie Anderson reported that 100 people attended the last Camp Meeker Supper Club event making it the most successful to date. The next event is scheduled for May 3 and will feature Thai food. She is also looking into reduced costs for the projector purchase.

Jeff Fawcett reported that he will be meeting with a programmer regarding the website and has requested that Malcolm Manwell research the Arcadia school and other parcels. He continues to explore a "Camp Meeker Commons" project.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson that the April meeting of the Camp Meeker Board of Directors be adjourned. The meeting adjourned at 8:28 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

Rev. 5/14/2010-1