

Notice Of the  
Regular Public Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, January 13, 2009, 7:00 pm  
ANDERSON HALL, 101 LAKESIDE  
CAMP MEEKER, CALIFORNIA

- I. Call To Order
- II. Roll Call
- III. Approval Of Agenda
- IV. Statements Of Abstention
- V. Public Comment  
The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your name and where you are from so that this information can be entered into the minutes.
- VI. Consent Items
  - A. Approval of Minutes
    - 1. Minutes of December 16, 2008
  - B. Payment of Claims
  - C. Journal Voucher Approval—Flat Charge Transfer
  - D. Administrative and Financial Report
- VII. ACTION AGENDA
  - A. UPDATE: DAM REMOVAL/CREEK RESTORATION PROJECT  
DESCRIPTION: Lisa Hulette will present a report on the progress of the Dam Removal/Creek Restoration Project.  
  
PROPOSED ACTION: This is a report item only. No action will be taken.
  - B. RESOLUTION 2009-001, BANK OF THE WEST (WATER FUNDS) ACCOUNT SIGNATORS  
DESCRIPTION: In order to comply with bank requirements to maintain the District's account Resolution 2009-001 specifies that officers of the Board will be signators to the District's bank account at Bank of the West.  
PROPOSED ACTION: The Board may/may not approve Resolution 2009-001.

C. APPLICATION OF WATER CODE CHANGES TO INDIVIDUAL ACCOUNTS

DESCRIPTION: The Board will discuss the application of recently adopted changes to the water code and may direct Russian River Utility, Water System Operator, to take specific actions relative to closed accounts and those customers in close geographical proximity to closed account holders.

PROPOSED ACTION: The Board may/may not direct the Water system Operator to take action to insure customer compliance to recent water code changes.

D. 5-YEAR CAPITAL REPLACEMENT PLAN—WATER SYSTEM

DESCRIPTION: Hal Wood of Russian River Utility will present a 5-year capital replacement plan for the water system for Board review and discussion.

PROPOSED ACTION: The Board may/may not take action on this issue.

E. RESOLUTION 2009-002: BUDGET REVISIONS, DAM FUND

DESCRIPTION: At the time the final budget was written, it was assumed that funding would be handled by GRRCD; however, NOAA funds will be handled by CMRP. The County of Sonoma requires an established budget to receive and disburse funds requiring a budget resolution.

PROPOSED ACTION: The Board may/may not approve Resolution 2009-002

F. WATER CONSERVATION REPORT--JEFFRY FAWCETT

DESCRIPTION: Jeffry Fawcett will present an updated report on the status of research of water conservation issues including rates and incentives for conservation.

PROPOSED ACTION: This is a discussion item only. No action will be taken.

VIII. MONTHLY REPORT OF WATER SYSTEM OPERATOR

DESCRIPTION: Water System Operator will report on operations for the current month.

IX. DIRECTORS REPORTS

Gary Helfrich: St. Dot Chapel Property, Tax Sale Parcels

Fred Meyer: Bus Stop, Parking Lot Guard Rail and Post Office Rental

X. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Subdivision (a) of Government Code Section 54956.9]

Name of Case: Camp Meeker Recreation and Park District vs. Chenworth, Aho, et al.  
Sonoma County Superior Court No 2431782

Nature of Case: Suit to establish easements to the Living Tower.

XI. ADJOURNMENT

How to Get an Item on the Agenda

Items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing. Regular meetings are held the 2nd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting. Submit your agenda items to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Rev. 1/09/2009

Minutes Of the  
Regular Public Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, December 16, 2008, 7:00 pm  
ANDERSON HALL, 101 LAKESIDE  
CAMP MEEKER, CALIFORNIA

- I. Call To Order  
President Crawford called the meeting to order at 7:05 p.m.
- II. Roll Call  
Directors Crawford, Helfrich, Meyer, and Anderson were present when the meeting was called to order.
- III. Approval Of Agenda  
A motion was made by Gary Helfrich, seconded by Fred Meyer to approve the agenda as written moving the Community Communication (E) item for discussion after the Dam item (B) on the agenda.  
The motion was approved. Ayes: 4 Noes: 0 Absent: 1
- IV. Statements Of Abstention  
There were no statements of abstention.
- V. Public Comment  
There was no public comment.
- VI. Consent Items
  - A. Approval of Minutes
    1. Minutes of November 18, 2008  
A motion was made by Fred Meyer, seconded by Gary Helfrich to approve the minutes of the November 18, 2008 meeting as submitted.  
The motion was approved. Ayes: 4 Noes: 0 Absent: 1

At 7:15 p.m. Director Lemmer entered the meeting.

- B. Payment of Claims  
After discussion of an additional item for website services by Scott Blankenship, a motion was made by Fred Meyer, seconded by Cathie Anderson to approve Warrant requests G2008/2009-006 (R&P fund) \$5,490.08, G2008/2009-007 (R&P fund) \$125.00, W2008/2009-006 (Water) \$11,046.84, and D2008/2009-001 (Dam) \$125.00.  
The motion was approved. Ayes: 5 Noes: 0 Absent: 0

C. Administrative and Financial Report

Ms. Doran-Girard reviewed recent correspondence and status of District's various administrative tasks.

VII. PUBLIC HEARING

A. PUBLIC HEARING

President Crawford opened the public hearing at 7:20 p.m.

The Board discussed the Proposed Changes to the Water Code (Ordinance #7). The changes include new provisions for suspension of service due to non-use or illegal use, and provisions prohibiting resale of water.

B. CLOSE PUBLIC HEARING

There was no public comment; therefore, President Crawford closed the public hearing at 7:23 p.m.

VIII. ACTION AGENDA

C. ADOPTION OF CHANGES TO THE WATER CODE—ORDINANCE #7

DESCRIPTION: Following the taking of Public Comment, as set forth above, the Board reviewed for adoption changes to its Water Code—Ordinance #7. The changes (attached) include new provisions for suspension of service due to non-use or illegal use, and provisions prohibiting the resale of water. Amy Lemmer requested clarification of the changes to Section 7.11, Paragraph 1.

ACTION: A motion was made by Gary Helfrich, seconded by Cathie Anderson to adopt the changes to the Water Code—Ordinance #7 and directed staff to publish the change.

The motion was approved. Ayes: 5 Noes: 0 Absent: 0

D. UPDATE: DAM REMOVAL/CREEK RESTORATION PROJECT

DESCRIPTION: Aimee Crawford reported on the progress of the Dam Removal/Creek Restoration Project advising that Lisa Hulette will make a presentation in January. In March 2009 a public meeting will be conducted. Lisa is working on bid package and it was agreed that District Counsel, Malcolm Manwell, would review the bid package prior to publication. Fred Meyer agreed to serve on the inspection committee for Camp Meeker. Amy Lemmer will pursue additional grant funding for Phase 2. Discussion ensued.

ACTION: This was a report item only. No action was taken.

E. CMRPD COMMUNITY COMMUNICATIONS

DESCRIPTION: The Board continued the discussion of how to inform the community of CMRPD business. During discussion of possible updates to website and newsletter, Jeff Rusch stated that he is interested in volunteering skills for design of the newsletter template although he does not wish to function as newsletter editor. Fred Meyer will provide the current artwork to Jeff and Amy Lemmer will be responsible for newsletter content and address lists. It is hoped that the newsletter will become an electronic document by March/April 2009. Gary Helfrich stated that there are a good number people in the community who have a "dial-up" Internet connection and that any electronic materials should function with as little bandwidth as possible.

It was agreed that the website re-design needs to be a project of its own. Jeff will begin evaluation of the present site, Gary Helfrich will contact Scott Blankenship regarding transfer of responsibilities, and Cheryl will provide website access passwords to Jeff. It is anticipated that these projects will be reviewed in March/April 2009.

A lengthy discussion ensued regarding a more interactive website. Jeff would function as editor on a volunteer basis and be responsible for design and technical aspects of the site.

ACTION: This was a discussion item only.

E. APPROVAL OF DRAFT AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR ENDED JUNE 30, 2008.

DESCRIPTION: The Board Treasurer presented an overview of the draft financial statements with further clarification by Ms. Doran-Girard.

ACTION: A motion was made by Fred Meyer and seconded by Cathie Anderson to approve the draft statements and directed the auditor to publish the District's audited financial statements for the fiscal year ended June 30, 2008.

The motion was approved. Ayes: 5 Noes: 0 Absent: 0

F. REC & PARK DISTRICT POTENTIAL PROJECTS

DESCRIPTION: The Board reviewed the list of potential projects (attached) prepared at the November meeting, prioritized tasks and assigned responsibility for each project.

ACTION: This was a discussion item only.

VIII. MONTHLY REPORT OF WATER SYSTEM OPERATOR

DESCRIPTION: There was no report as the Water System Operator was not able to attend this month.

IX. DIRECTORS REPORTS

Aimee Crawford and Gary Helfrich reported that they are both out of town for the January meeting. It was agreed that the meeting date would be changed to January 13 to insure that there will be a quorum to address District business at the January meeting.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, seconded by Cathie Anderson to adjourn the regular meeting of the Board of Directors of the Camp Meeker Recreation and Park District.

The motion was approved. Ayes: 5 Noes: 0 Absent: 0

The meeting adjourned at 8:58 p.m.

Respectfully submitted,

Cheryl Doran-Girard

Rev. 01/09/2009

## **CMRPD Water Code Changes to Ordinance #7**

### **Section 4.8 Suspension of Connection**

A connection shall be considered suspended if:

- a) Permits to reconstruct an existing use destroyed or otherwise rendered not usable by fire, wind, earthquake, landslide or other natural disaster are not applied for within 12 months of the loss, or;
- b) The connection has been locked off for non-payment or unauthorized use for a period of 12 months or more.

When the District finds that a connection has been suspended, the property owner shall be notified by registered mail and given 30 days to either apply for the appropriate permits, and/or pay in full any charges or fines due. Failure to comply will result in the connection being declared suspended, and the property removed from the tax rolls and customer list. Reconnection of a suspended connection shall require an application for new service under the provisions of Section 2.1.

### **Section 7.11 Conditions for Re-sale of Water**

A property owner may take service from one or more meter connections for use of multiple domestic, commercial, or industrial services all within one property under similar ownership (i.e. shopping center, motels, hotels, park, condominium, business park). However, the charges attributed to water use on the rent or lease shall not exceed the then current District rates and charges, plus any reasonable administration charge for billing and collection. Any violation of this section is subject to discontinuance of service, after a hearing and determination by the Board of Directors.

The resale of water as a manufactured product, soft drink, processed water or other liquid product is not subject to this section.

Customers of the District may not provide or resell District water for use outside of the property served by their individual meter connection, even if owned by the same property owner. If the water system operator or any other party discovers evidence that district water is being provided in violation of this section, this evidence shall be provided to the District, and a notice of violation shall be sent by certified mail both the party providing water and the party receiving water. Both the party providing and receiving District water shall be subject to immediate discontinuance of water service, and a fine of up to \$50.00 for each day that water is provided in violation of this section.

## Camp Meeker Recreation & Park District

Project	Who Responsible	Next Date Report
DPW Liaison	Gary Helfrich	As Needed
Maint-Water System	Hal Wood	Ongoing
Outreach Planning	Aimee C. & Amy L.	Ongoing
Parking Lot Guard Rail	Fred M. & Gary H.	Ongoing
Post Office Rental	Fred Meyer	Ongoing
Tower Rd. Bridge-FEMA	Aimee C. & Cheryl D-G	Ongoing
Wastewater Subcommittee/ Storm Water	Gary H., Aimee C., & Jeff Fawcett	Ongoing
Rev. 01/05/2009		
5-Year Capital Rplmnt (Water System)	Hal Wood Cheryl Doran-Girard	January 2009
Bus Stop	Fred Meyer	January 2009
Dam/Creek Restoration	P1-Aimee C. & Gary H P2-Amy Lemmer	January 2009
Dist Office- Org &Mgmt	Cheryl Doran-Girard	January 2009
St. Dot Chapel Property	Gary Helfrich	January 2009
Tax Sale Parcels	Gary Helfrich	January 2009
Water Conservation	Jeff Fawcett	January 2009
Wtr Conservation: (Rates/Incentives)	Jeff Fawcett	January 2009
Anderson Hall-Kitchen	Cathie Anderson	February 2009
Disaster Evacuation Plan	Amy Lemmer	February 2009
Post Office Street Light	Fred Meyer	February 2009
Water Hauling	Gary H. & Hal Wood	February 2009
Chipper Day	Amy Lemmer	March 2009
Capital Replacement: Rec & Park	Cheryl Doran-Girard	March 2009
Electronic Doc Mgmt	Cheryl Doran-Girard	April 2009

January 2009 Financial Statements

Camp Meeker Recreation & Park District											
Monthly Cash Balances 2008-2009											
	Rec & Park Operating 750018	Rec & Park Replmnt 750109	Dam Restoration 750596	Water Operations 750505	Water Bank of West**	Water Debt E58237 750521	Water Res E58237 750539	Water Debt A&B 750562	Capital Replmnt 750588	Sewer EIR 750604	Totals
Per Famis 12/31/2008	59,182.20	19,125.27	(10,172.43)	58,944.63	16,661.44	32,878.71	105,305.46	84,065.52	781,540.99	35.08	1,147,566.87
Deposit 1/13/2009	548.00	-	-	9,585.00	(17,750.00)	-	-	6,745.00	1,420.00	-	548.00
Fiat Chrg Tfr JV	-	-	-	(66,058.96)	-	11,230.02	-	54,828.94	-	-	-
Warrants 1/13/2009	(2,063.76)	-	(16,936.82)	(14,181.43)	-	-	-	-	-	-	(33,182.01)
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>57,666.44</b>	<b>19,125.27</b>	<b>(27,109.25)</b>	<b>(11,710.76)</b>	<b>(1,088.56)</b>	<b>44,108.73</b>	<b>105,305.46</b>	<b>145,639.46</b>	<b>782,960.99</b>	<b>35.08</b>	<b>1,114,932.86</b>
/cdg-1/10/2009											

Allocation of Water Receipts Fiscal Year 7/1/2008 -6/30/2009

Transfer Month	Allocation Month	Bank of West Stmt Balance	Amount Transferred	USDA-A&B 750562	Cap Improvements 750588	Operations 750505
August-08	July-08	18,723.09	18,000.00	6,840.00	1,440.00	9,720.00
September-08	August-08	19,060.21	18,750.00	7,125.00	1,500.00	10,125.00
October-08	September-08	17,257.61	17,000.00	6,460.00	1,360.00	9,180.00
November-08	October-08	18,831.16	18,000.00	6,840.00	1,440.00	9,720.00
December-08	November-08	16,661.44	16,000.00	6,080.00	1,280.00	8,640.00
January-09	December-08	18,096.80	17,750.00	6,745.00	1,420.00	9,585.00
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
<b>YTD Totals</b>			<b>105,500.00</b>	<b>40,090.00</b>	<b>8,440.00</b>	<b>56,970.00</b>

**Camp Meeker Recreation & Park District**

Warrant  
# [G2008/2009-008](#)

<b>Vendor #</b>	<b>Vendor</b>	<b>SubObj</b>	<b>Amount</b>	<b>Explanation</b>
456160	AT&T	6040	72.74	12/08 Telephone
456161	CA Special Districts	6280	196.00	Member Dues
456112	Anderson, Cathie	5913	30.00	Dir Fee-January
456180	Crawford, Aimee	5913	30.00	Dir Fee-January
456181	AT&T	6040	30.64	12/08 LD
456010	PGE	7320	99.68	11/08 Electric
456011	Pacific Telemanagement	6040	53.00	Pay-And Hall
456102	West Sonoma County Disposal	7202	243.87	Waste Removal
456480	Doran-Girard, Cheryl	6631	1,288.00	12/08 Consulting
456480	Doran-Girard, Cheryl	6400	9.33	Photocopies
456480	Doran-Girard, Cheryl	6410	10.50	Postage

2,063.76



<b>Camp Meeker Recreation &amp; Park--Operations</b>						
<b>BUDGETED FINANCIAL STATEMENT</b>						
<b>Operating Expenditures</b>						
6040	Communication	1,800	1,534	266.26	85.21%	
6060	Food	-	-	-		
6080	Household Expense	-	-	-		
6084	Janitorial Supplies	500	-	500.00	0.00%	
6085	Litter Abatement	1,500	770	729.86	51.34%	
6100	Insurance	2,000	-	2,000.00	0.00%	
6150	Maintenance-Hydrants	-	-	-		
6180	Maintenance-Bldgs	3,000	1,375	1,625.00	45.83%	
6235	Maintenance-Local Projects	1,000	-	1,000.00	0.00%	
6280	Memberships	400	196	204.00	49.00%	
6300	Miscellaneous Expense	1,800	506	1,293.71	28.13%	
6400	Office Expense	750	222	527.67	29.64%	
6410	Postage Expense	750	219	531.50	29.13%	
6430	Printing Services	-	-	-		
6461	Supplies/Expenses	600	-	600.00	0.00%	
6463	Resource Material	-	-	-		
6500	Professional/Special	-	-	-		
6521	County Services	2,000	-	2,000.00	0.00%	
6580	Conventions & Meetings	-	-	-		
6530	Repairs	-	4,010	(4,010.00)		
6587	LAFCO Operating Costs	300	168	131.70	56.10%	
6610	Legal Services	15,000	13,633	1,366.83	90.89%	
6630	Audit/Accounting Services	3,000	3,220	(220.00)	107.33%	
6631	Bookkeeping	8,000	6,400	1,600.00	80.00%	
6637	Property Tax Administration	500	-	500.00	0.00%	
6700	Contri-Vol Firemens'	1,500	-	1,500.00	0.00%	
6800	Public/Legal Notices	250	-	250.00		
6820	Rents/Leases-Equipments	2,000	687	1,312.68	34.37%	
6840	Rents/Leases-Buildings	-	-	-		
7005	Election Expense	-	-	-		
7070	Fish & Game Permits	-	-	-		
7201	Gas & Oil	2,800	1,003	1,797.05	35.82%	
7202	Water & Sewer	3,900	1,940	1,960.13	49.74%	
7320	Utilities	2,500	531	1,969.32	21.23%	
7910	Debt Interest	-	-	-		
	Total Services/Supplies	55,850	36,414	19,435.71	65.20%	
<b>Fixed Assets:</b>						
8510	Buildings/Improvements	-	-	-		
8511	Remodel/Rehab/Renovate	17,500	-		0.00%	
8515	Engineering Services	5,000	478	4,522.50	9.55%	
8517	Administrative	-	-	-		
8560	Equipment--Current Year	-	-	-		
8620	OT --W/In Fund	7,000	-	7,000.00	0.00%	
	Total Fixed Assets	29,500	478	29,022.50	1.62%	
9000	Appropriation For Contingency	2,500	-	2,500.00		
	Total Budget	89,505	37,506	51,999.21	41.90%	
cdg/1/10/2009						

**Camp Meeker Recreation & Park District**

**Warrant  
# W2008/2009-007**

<b>Vendor #</b>	<b>Vendor</b>	<b>SubObj</b>	<b>Amount</b>	<b>Explanation</b>
456167	Russian River Utility	6540	4,481.50	Contract-January
456167	Russian River Utility	6540	5,748.54	Contract-12/15 & 12/31
456167	Russian River Utility	7320	287.89	Electric 12/15 & 12/31
456167	Russian River Utility	8560	1,423.50	Pump Replacement
456480	Doran-Girard, Cheryl	6430	14.00	Photocopy
456480	Doran-Girard, Cheryl	6631	1,932.00	12/08 Consulting
456161	CA-Special Districts	6280	294.00	Member Dues

14,181.43

**Camp Meeker Recreation & Park--Water Operations**  
**BUDGETED FINANCIAL STATEMENT 6/30/2008**

1/10/09

<b>Income</b>	<b>BUDGET</b>	<b>AMOUNT</b>	<b>BALANCE</b>	<b>%</b>
1001 Flat Charges	126,000	64,461	61,539	51.16%
1007 Flat Charges-CY Secured -July	-	-	-	
1061 Flat Charges-Prior Year	-	1,598	(1,598)	
1700 Interest--Pooled Cash	750	1	749	0.14%
1460 Water Permit Fees	-	-	-	
2900 OCSD Note Payment	-	6,723	(6,722.50)	
4031 Sale-Water	-	-	-	
4032 Sale-Water Residential	123,660	65,610	58,050	53.06%
4106 Refunds	-	-	-	
4109 Outdate/Cancel Warrants	-	-	-	
4620 Transfer W/In Fund	-	2,135	(2,135)	
<b>Total Revenues</b>	<b>250,410</b>	<b>140,528</b>	<b>109,882</b>	<b>56.12%</b>

<b>Operating Expenditures</b>	<b>BUDGET</b>	<b>AMOUNT</b>	<b>BALANCE</b>	<b>%</b>
5940 Worker Compensation	400	291	109	72.75%
6040 Communications	1,500	-	1,500	0.00%
6100 Insurance	5,000	-	5,000	0.00%
6140 Maintenance-Equipment	-	-	-	
6150 Maintenance-Hydrants	1,500	-	-	0.00%
6280 Memberships	300	294	6	98.00%
6300 Miscellaneous Expense	1,000	145	855	14.55%
6400 Office Expense	750	215	535	28.67%
6410 Postage Expense	150	8	142	5.33%
6430 Printing Services	150	128	22	85.33%
6461 Supplies/Expenses	150	-	150	0.00%
6521 County Services	3,950	-	3,950	0.00%
6530 Repairs	-	-	-	
6540 Contract Services	88,275	51,490	36,785	58.33%
6580 Conventions & Meetings	150	-	150	0.00%
6587 LAFCO Operating	600	393	207	65.45%
6610 Legal Services	20,000	5,937	14,063	29.68%
6630 Audit/Accounting Services	5,500	4,830	670	87.82%
6631 Bookkeeping Services	17,500	11,460	6,040	65.49%
6637 Administration Cost	650	-	650	0.00%
6800 Public Legal Notices	500	1,174	(674)	234.76%
7005 Election Expense	-	-	-	
7320 Utilities	6,500	3,832	2,668	58.95%
7335 Storm Damage	-	-	-	

Total Services/Supplies	154,525	79,906	72,719	51.71%
<b>Fixed Assets:</b>	<b>BUDGET</b>	<b>AMOUNT</b>	<b>BALANCE</b>	<b>%</b>
8452 Damages	-	-	-	
8500 Land	-	-	-	
8511 Remodel/Rehab	-	-	-	
8515 Engineering Services	-	-	-	
8560 Equipment	15,000	4,690	10,311	31.26%
8620 Transfers W/I A Fund	126,000	66,059	59,941	52.43%
	-	-	-	
	-	-	-	
Total Fixed Assets	141,000	70,748	70,252	50.18%
9000 Appropriation For Contingency	-	-	-	
Total Budget	295,525	150,654	142,971	50.98%

**Camp Meeker Recreation & Park District**

**Warrant  
# D2008/2009-001**

<b>Vendor #</b>	<b>Vendor</b>	<b>SubObj</b>	<b>Amount</b>	<b>Explanation</b>
456029	Questa Engineering	8515	1,430.95	Engineering Services
456109	Gold Ridge Resource Conservation			8517 15,505.87 Project Mgmt

16,936.82

# CAMP MEEKER RECREATION & PARK DISTRICT

## PROJECT COST REPORT: Dam Removal & Creek Restoration

Date	Paid To	Total Amount					
6/12/2017	Regional Wtr. Quality Ctrl	1,107.51					
6/12/2017	WA Dept. Fish & Game	4,000.00					
9/11/2017	Questa Engineering	8,202.83					
11/13/2017	Perry, Johnson, Anderson	22.50					
2/12/2018	Questa Engineering	10,064.75					
5/13/2018	Questa Engineering	9,743.51					
5/13/2018	Perry, Johnson, Anderson	319.17					
7/15/2018	Perry, Johnson, Anderson	382.50					
9/30/2018	Questa Engineering	1,430.95					
12/16/2018	Perry, Johnson, Anderson	125.00					
12/11/2018	Gold Ridge Resource Con**	15,505.87					
1/13/2019	Total Project Costs To Date	90,010.54					
1/13/2019	2004 Unreimbursed Items*	(5,080.93)					
6/13/2019	CMRP Commitment	(34,000.00)					
1/13/2019	Unpaid Vendor Items**	(16,936.82)					
	R&P Ops Reimb \$\$	33,992.79					
6/14/2019	NOAA Funding	190,000.00					
1/13/2019	R&P Ops Reimb \$\$	(33,992.79)					
1/13/2019	Unpaid Vendor Items**	(16,936.82)					
1/13/2019	Grant Funds Remaining	139,070.39					
	Initial NOAA Reimb Request	50,929.61					

# CAMP MEEKER RECREATION & PARK DISTRICT

## PROJECT COST REPORT: Dam Removal & Creek Restoration

Date	Paid To	Total Amount					
5/10/2014	Ford, Lori*	150.00					
5/10/2014	Crown Trophy*	63.43					
7/13/2014	Belje & Race*	780.00					
7/13/2014	Belje & Race*	2,502.50					
9/14/2014	Belje & Race*	1,390.00					
11/9/2014	Belje & Race*	195.00					
9/13/2015	Questa Engineering	3,596.01					
10/6/2015	Questa Engineering	174.00					
12/5/2015	Questa Engineering	7,990.03					
5/9/2016	Questa Engineering	9,763.95					
11/13/2016	Questa Engineering	3,935.89					
3/16/2017	Questa Engineering	8,565.04					
	Subtotal	39,105.90					
6/14/2017	Questa Contract	34,000.00					
3/31/2017	Total Questa Payments	34,024.97					
	Remaining Contract Balance	(24.97)					

## **AGREEMENT BETWEEN DISTRICTS**

*Re: Dutch Bill Dam Removal/Market Street Project Coordination*

THIS AGREEMENT ("Agreement"), entered into this 15<sup>th</sup> day of July, 2008, by and between Gold Ridge Resource Conservation District ("GRRCD"), and the Camp Meeker Recreation and Park District ("CMRPD").

WITNESSETH:

A. WHEREAS GRRCD is a public entity of the State of California authorized under California law to provide;

(a) A means by which the State may cooperate with the Natural Resources Conservation Service (NRCS) and with organized Resource Conservation Districts pursuant to the Division 9, of the Public Resources Code, to secure the adoption of farm, range, and woodland practices best adapted to save the natural resources of the State from unreasonable and economically preventable waste,

(b) And to assist landowners with the GRRCD boundaries with restoration projects which fit the goals and objectives established by the GRRCD.

B. WHEREAS, CMRPD is a public entity, duly formed under the laws of the State of California as a dual parks & recreation and a County Water District, under the Public Resources Code.

C. WHEREAS GRRCD is planning to implement a fish passage project on the Market Street culvert ("Market Street project") located on Dutch Bill Creek in Camp Meeker, California;

D. WHEREAS CMRPD is planning to implement a dam removal project ("Dam Removal project") on Dutch Bill Creek in Camp Meeker, California; and

E. WHEREAS, CMRPD does not have sufficient financial resources to carry out the Dam Removal Project, and, because of the significant public benefit to the restoration of the Dutch Bill Creek, it is necessary to secure grants and other funding from outside the CMRPD to achieve the dam removal.

NOW, THEREFORE, the parties hereto agree as follows:

1. The purpose of this agreement is to coordinate efficient funding and construction of the Market Street project and of the Dam Removal project and to avoid duplication in the implementation of both projects. In the event sufficient funding is not

2. To achieve the purpose set forth above, CMRPD agrees to have GRRCD to act as Lead Agency for environmental permitting and California Environmental Quality Act (CEQA) compliance, to administer the monies granted to either GRRCD or CMRPD for the Dam Removal project, and to manage implementation of the Dam Removal project in accordance with this Agreement, including the design and construction of the facilities contemplated by this Agreement (the "Project").

3. GRRCD agrees to furnish CMRPD with all pertinent information regarding the Dam Removal aspect of the Project, including but not limited to grant applications and contracts, documentation of funds, contractor information and agreements, permit applications and CEQA documentation. GRRCD will provide monthly reports to CMRPD of all Project activities and expenditures. These reports will be provided prior to CMRPD's regularly scheduled meetings. In addition, GRRCD will provide additional Project information and documentation as requested by CMRPD in a timely manner. Each party shall designate a representative (or representatives) to serve as communication liaisons between the two parties as they are carrying out the Project.

4. CMRPD or a subcommittee thereof will be the decision-making entity for all aspects of the Dam Removal Project, including but not limited to acceptance of grant funds for the project, approval of contractors and subcontractors, approval of project design, approval of construction scheduling and approval of GRRCD administrative fees for grant and project management. GRRCD and CMRPD or a subcommittee thereof will work closely together to ensure that all necessary information required for the CMRPD to make decisions on the above items are presented to the full CMRPD in a timely and complete manner.

5. CMRPD and GRRCD each reserve the right to terminate this Agreement at any time with thirty (30) days written notice to the other party; provided, however, in the event of such termination prior to the substantial completion of the Dam Removal Project, the parties shall coordinate the orderly transfer of the remaining elements of the work to ensure, as well as possible, the smooth transaction of the work underlying the Project.

6. The parties agree to verify and provide the other with proof of adequate liability and property insurance coverage for each their respective Districts and endeavor, as is reasonably practicable, to have each other named as co-insureds on the other's policy and to have a rider in each policy waiving subrogation with respect to the Dam Removal Project.

7. The parties agree that the Dam Removal Project shall be designed and carried out with professional engineering designs and standards and constructed to satisfy all standards which are required by all local, state and federal regulatory agencies.

8. Nothing contained in this Agreement shall be construed to create (and the parties do not intend to create) any rights for any third parties.

9. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to Code of Civil Procedure Section 1856. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

10. This Agreement shall become effective when signed by authorized representatives of CMRPD and GRRCD and shall continue in full force and effect until terminated by one or both parties.

11. By affixing their signatures below, the respective representatives of the two parties warrant that they have each been duly authorized to execute this agreement on behalf of their respective Districts, and their action in signing this Agreement represents and constitutes their respective District's approval of same.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written below.

ATTEST:

CAMP MEEKER RECREATION  
& PARK DISTRICT

By: Almee Crawford

Date: July 15, 2008

GOLD RIDGE RESOURCE  
CONSERVATION DISTRICT

By: [Signature]

Date: 7/17/08

RESOLUTION NO. 2009-001

CAMP MEEKER RECREATION & PARK DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CAMP MEEKER RECREATION & PARK DISTRICT ESTABLISHING SIGNERS  
FOR THE BANK OF THE WEST CHECKING ACCOUNT

WHEREAS, The Camp Meeker Recreation & Park District holds account 177-001351 with Bank of the West, 22 Front Street, Forestville, California for the purpose of handling funds collected from its water customers by the water operator, Russian River Utilities.

AND, as Bank of the West has requested confirmation of signers to comply with current federal banking requirements;

THEREFORE, be it resolved that the Board of Directors of the Camp Meeker Recreation & Park District do hereby authorize two Board officers to sign each check. Board officers are defined as the Board President, Board Vice-President and Secretary-Treasurer. For the calendar year 2009, these offices are held as follows:

President:           Aimee Crawford  
Vice President:     Gary Helfrich  
Secretary-Treasurer: Fred Meyer

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 13<sup>th</sup> day of January 2009

DIRECTORS:

AIMEE CRAWFORD \_\_\_\_\_ GARY HELFRICH \_\_\_\_\_ FRED MEYER \_\_\_\_\_

CATHIE ANDERSON \_\_\_\_\_ AMY LEMMER \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

SO ORDERED

Attested

\_\_\_\_\_

January 13, 2009

**PROPOSAL  
FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
CAMP MEEKER RECREATION AND PARKS DISTRICT**

**MAINTENANCE IMPROVEMENTS**

2009	Replace 8" and 6" water line on Tower road at culvert (Bridge)	<b><u>FEMA \$30,000</u></b>
2014	Replace Tower booster pump 20HP @ (66%)	\$2,000
2014	Replace well pump (66%)	\$10,000
	Inspect interior paint at all tanks – report	
2012	Morelli	\$15,000
2014	Tower and Baumert	\$30,000+
2013	Repair access road to Baumert and Tower tanks	\$4,000
	Maintenance of Telemetry	
2011	Wells at Monte Rio, telemetry and turbidity equipment	\$6,000
	Tanks – Tower, Baumert	\$5,000
	Alliance pump station	\$4,000
2013	Replace electrical control components at various locations	<u>\$2,000</u>
		<b>\$83,000</b>

**CAPITAL IMPROVEMENTS**

	Install second pump at Alliance with flow control valves	\$25,000
	Install second pump at Tower booster	
	General plan amendment/LAFCO application/annexation to provide water service to Alliance Redwoods and Westminster Woods	
	District cost	\$2,000
	Developers shall pay cost of application and construction	
	Install new fire hydrants along transmission main 10 @ \$2,000	<u>\$20,000</u>
		<b>\$57,000</b>

SPECIAL DISTRICTS GOVERNED BY  
LOCAL BOARDS-BUDGETARY REVISIONS

Auditor's Office Use Only:	
Document #	_____
Batch #	_____

Resolution No: 2009-002

Name of District: Camp Meeker Recreation & Park District

Address of District P. O. Box 461, Camp Meeker, CA 95411

Telephone Number of District: (707-538-1841 (Cheryl Doran Girard))

	TC	INDEX	SUBJECT	PROJECT	SUB-OBJECT TITLE	AMOUNT
TO	203	750596	Various Fixed Assets-Pg 2			
FROM	002	750596	2780		Federal-Other	190,000.00

NOTE: CONTINUED ON PAGE TWO

WHEREAS, the 2008 to 2009 Budget as adopted contained an insufficient amount  
in Various Fixed Asset Accounts and

WHEREAS, there appears to be a surplus in  
Fund 750596-2780 Federal Other \$190,000.00.

THEREFORE, BE IT RESOLVED, the County Auditor be and he is hereby authorized and directed to  
Make the above transfer within the authorized budget of  
Camp Meeker Recreation and Park District

The foregoing resolution was introduced by DIRECTOR (x) TRUSTEE ( )

\_\_\_\_\_, who moved adoption, seconded by

\_\_\_\_\_, and adopted on roll call by the following vote:

DIRECTORS (x) TRUSTEES ( )

<u>NAME</u>	<u>VOTE</u>
<u>Gary Helfrich</u>	_____
<u>Cathie Anderson</u>	_____
<u>Aimee Crawford</u>	_____
<u>Fred Meyer</u>	_____
<u>Amy Lemmer</u>	_____

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT OR NOT VOTING: \_\_\_\_\_

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED

DATE: \_\_\_\_\_

Attested:

Signature: \_\_\_\_\_  
Secretary/Clerk of the Board

Signature: \_\_\_\_\_  
Chairman

RESOLUTION NO: 2009-002

NAME OF DISTRICT: CAMP MEEKER RECREATION AND PARK DISTRICT

	TC	INDEX	SUB-OBJECT	PROJECT	SUB-OBJECT TITLE	AMOUNT
<b>TO:</b>	203	750596	8511		Rehab/Renovate	115,000.00
	203	750596	8515		Engineering	5,000.00
	203	750596	8516		Legal/Admin	2,000.00
	203	750596	8517		Project Mgmt	35,000.00
	203	750596	8620		TFr W/In Fund	33,000.00
<b>FROM:</b>						

Water System Statistics—January 2009

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED IN GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMOUNT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter	363	JAN	2,613,599		1,792,099	855,190	68.57		estimated sales
Union Park	369			821,500					at cmrpd month
Alliance Master Meter	363	FEB	80,500		-86,700	828,710	-107.70		of January-heavy
Union Park	369			167,200					rain
ALLIANCE JAN + FEB	363	JAN/FEB	2,694,099		1,705,399	1,683,900	63.30	1.26	
UNION JAN + FEB	369	JAN/FEB		988,700					
Alliance Master Meter	363	MARCH	1,348,100		899,200	789,870	36.34	12.16	
Union Park	369			448,900					
Alliance Master Meter	363	APRIL	1,561,300		976,000	813,710	62.51	16.62	
Union Park	369			585,300					
Alliance Master Meter	363	MAY	1,998,400		1,285,100	1,167,150	58.40	0.09	
Union Park	369			713,300					
Alliance Master Meter	363	JUNE	2,263,600		1,321,200	1,216,900	53.76	7.89	
Union Park	369			942,400					
Alliance Master Meter	363	JULY	2,338,400		1,442,400	1,278,580	54.67	11.35	
Union Park	369			896,000					
Alliance Master Meter	363	AUG	3,402,700		1,681,700	1,733,900	49.43	-31.04	leak @ occ l.p.
Union Park	369			1,721,000					
Alliance Master Meter	363	SEPT	2,277,100		1,114,400	1,280,250	48.94	-14.88	leak @ occ l.p.
Union Park	369			1,162,700					
Alliance Master Meter	363	OCT	2,315,500		1,574,600	1,365,260	59.96	13.29	
Union Park	369			740,900					
Alliance Master Meter	363	NOV	1,673,000		1,147,400	1,027,970	68.58	10.41	
Union Park	369			525,600					
Alliance Master Meter	363	DEC	1,311,300		906,800	827,150	69.15	8.78	
Union Park	369			404,500					
	TOTAL 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	occ loss 16.07%